



Snohomish County  
**FIRE DISTRICT 7**

*Earning Trust Through Action*

# **SEMIMONTHLY ACTIVITY REPORT**

**October 2, 2018**

**7:00 PM**

**ST 31 Training Room / Monroe**

**SNOHOMISH COUNTY FIRE DISTRICT #7  
WASHINGTON**

# **AGENDA**




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**JOINT BOARD OF FIRE COMMISSIONERS REGULAR MEETING AGENDA**  
**Lake Stevens Fire & Snohomish County Fire District 7**  
**Station 31 / Monroe, WA**  
**7:00 PM**  
**Tuesday, October 2, 2018**

**1. Open the Joint Meeting of October 2, 2018**

A. Commissioner Snyder is excused with prior notice

**2. Pledge of Allegiance**

**3. General Public Comment**

**4. Union Comment**

- A. IAFF
- B. Teamsters

**5. District 7 Regular Meeting**

**6. Fire Chief Report**

A. As presented

**7. Consent Agenda**

- A. Approve Vouchers:
  - 1) Vouchers: #2479-18 – #2594-18; (\$620,240.15)
- B. Approve Payroll:
  - 1) Payroll: September 30, 2018; (\$988,849.15)
- C. Secretary's Report on Correspondence
- D. Approval of Minutes
  - 1) Approve Meeting Minutes – September 18, 2018

**8. Discussion Item**

**9. Action Item**

- A. Employee Recognition Letters for Board Signatures – To Be Presented at Meeting
  - 1) California Wild Fires
  - 2) AFG Grant – Self Contained Breathing Apparatus

**10. Commissioner Committee Reports:**

- A. Joint Fire Board with Mill Creek (Fay / Woolery / Waugh)
  - 1) TBD / Station 71
- B. Finance Committee (Waugh / Wells / Snyder)
  - 1) November, 5, 2018 – 09:00 / Admin Bldg.

- D. Policy Committee (Wells / Woolery / Schaub)
  - 1) TBD / Admin Bldg.
- E. Safety Committee (Fay / Schaub)
  - 1) October 22, 2018 – Station 71
- F. Risk Management (Schaub)
  - 1) November 6, 2018 – 18:30 / Fire District 15
- G. Labor / Management (Waugh / Wells / Fay)
  - 1) Postponed for Labor Negotiations / Station 71
- H. Union Negotiations – IAFF – Represented Chief Officers (Wells / Waugh / Snyder)
  - 1) TBD / Admin Bldg.
- I. Shop Committee – (Snyder / Woolery / Schaub)
  - 1) TBD / Admin Bldg.
- J. Strategic Plan Committee – (Fay / Schaub / Wells)
  - 1) September 24, 2018 – December 15 (estimated)
- K. Capital Facilities Committee - (Schaub / Snyder / Woolery)
  - 1) Station 33
  - 2) Station 72
  - 3) Station 32
  - 4) Station 76

**11. Other Meetings Attended:**

- A. Snohomish County 911 (Waugh)
- B. Regional Coordination
- C. Leadership Meeting (Fay / Schaub / Wells)
  - 1) Wednesday, October 3, 2018 – 09:00 / Station **31** (Training Room)
- D. Sno-Isle Commissioner Meeting
  - 1) Thursday, October 4, 2018 – 19:30 / North County RFA – Station 99

**12. Old Business:**

**13. Call on Commissioners:**

**14. Attendance Check:**

- A. Tuesday, October 16, 2018 – Regular Commissioner Board Meeting

**15. Lake Stevens Fire Regular Business**

- A. Lake Stevens Agenda Follows Joint Agenda

**16. Joint Meeting Agenda:**

- A. Interlocal Agreement Update
  - 1) Potential Joint Ventures
- B. Board Governance Policy
- C. Operational Advantages
  - 1) Advantages of Consolidation Document
- D. Consolidation Options:
  - 1) Long Term Interlocal Agreement
  - 2) Merger
  - 3) RFA
- E. Board Expectations of Consolidation
- F. Policies & Procedures Process
- G. Citizen concerns that have been expressed
  - 1) Commissioner Wards
  - 2) 7 Commissioner Board
  - 3) Involving the Boundary Review Board in Merger Process

- 4) Third Party Financial Review
- 5) Update Consultant Report For Standards of Cover to Include LSF
- 6) Ensure Public Meetings on Process before Merger

**17. Call on Commissioners:**

**18. Attendance Check for Next Joint Meeting:**

- A. November 15, 2018 / 17:30 / Lake Stevens Fire Conference Center
  - 1) Commissioner Woolery is excused with prior notice

# Board of Fire Commissioners Meeting Agenda

Snohomish County Fire District 7 Station 31 Training Room  
163 Village Court, Monroe, WA 98272

October 2, 2018      1900 hours

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

## ROLL CALL

## ADDITIONAL AGENDA ITEMS

## MINUTES

Minutes 18-09-24

## FINANCIAL REPORT

Vouchers  
Expense Line Item Review Summary & Reports  
2019 Budget

## CORRESPONDENCE

## OLD BUSINESS

### **Discussion**

2017 Financial Audit  
Resolution 2018-16 Support for Snohomish County Proposition 1 - attachment
 

- Opening for public comment pursuant to RCW 42.17A.555

### **Action**

## NEW BUSINESS

### **Discussion**

### **Action**

## CHIEF'S REPORT

## GOOD OF THE ORDER

## EXECUTIVE SESSION

## Joint Meeting Agenda

- A. Interlocal Agreement Update
  - i. Potential Joint Ventures
- B. Board Governance Policy
- C. Operational Advantages
  - i. Advantages of Consolidation Document
- D. Consolidation Options
  - 1. Long Term Interlocal Agreement
  - 2. Merger
  - 3. RFA
- E. Board Expectations of Consolidation
- F. Policies & Procedures Process
- G. Citizen concerns that have been expressed
  - 1. Commissioner Wards
  - 2. 7 Commissioner Board
  - 3. Involving the Boundary Review Board in Merger Process
  - 4. Third Party Financial Review
  - 5. Update Consultant Report for Standards of Cover to include LSF
  - 6. Ensure Public Meetings on Process before Merger

### CALL ON COMMISSIONERS

### ATTENDANCE CHECK FOR NEXT JOINT MEETING

November 15, 2018 at 1730 hours and located at the Lake Stevens Fire Conference Center

### ADJOURNMENT

# **FIRE CHIEF REPORT**





# Snohomish County FIRE DISTRICT 7

*Earning Trust Through Action*

To: Board of Fire Commissioners  
 From: Gary A. Meek, Fire Chief  
 Subj: Fire Chief Report for October 2, 2018

## **Fire Chief's Report:**

1. The Staff continue to spend countless hours collecting data and reviewing the data for the Public Records Request we received.
2. Division Staff personnel from District 7 and Lake Stevens Fire continue to meet to develop our plan for moving forward. If any members of the Board have further questions please send them to me so they can be addressed.
3. Lake Stevens Fire Commissioners and District 7 Commissioners have agreed to conduct Joint Fire Board meeting as follows:
  - a. Tuesday, October 2<sup>nd</sup>, 19:00 – Station 31 / Training Room
  - b. Thursday, November 15<sup>th</sup>, 17:30 (previously thought to be at 17:00) – Lake Stevens Conference Center (this meeting will replace the regular meeting of the D7 Board of November 20<sup>th</sup>).
  - c. Tuesday, December 4<sup>th</sup>, 19:00 – Station 31 / Training Room
4. After consideration and discussion with Staff, the recommendation to continue employment of the grant employee in Finance has been withdrawn.
5. Chief Clinton and I attended the Chief's Welcome / Recruit Inspection ceremony at the 2018-2 Training Consortium Academy. District 7 does not have any recruits in the class, but we do have 3 Company Officers attending – 2 as Company Officers and 1 as the Recruit Class Coordinator. Lake Stevens Fire has 4 Recruits and 1 Company Officer attending.
6. Lake Stevens Fire invited the Officers of District 7 to attend their All Officers Meeting on Tuesday, September 25<sup>th</sup>. They had an outside speaker, David Brooke, present on Gratitude. Thank you to Chief O'Brien and the members of Lake Stevens for allowing us to attend this enlightening presentation.
7. Staff have spent a lot of time on discussions of MSO's and the RCO Contract. We met with the IAFF Union Representatives to attempt to work through some of the issues. I will update the Board as any progress unfolds. I did receive a letter from them advising they are moving the RCO contract discussion to arbitration. This letter was sent in order to continue to meet the timelines and they indicated they would continue to try to work with the District to resolve prior to arbitration.
8. The Department is underway with its annual medical physicals. The East Battalion was completed the week of September 24<sup>th</sup> and the West Battalion will begin the week of October 1. I want to thank Battalion Chief Wirtz for his efforts and coordination in making this all happen efficiently.
9. Attached is a letter from South Co. Fire regarding actions taken during an EMS emergency in South County's jurisdiction by one of our off-duty firefighters. Thank you to FF/DO Todd Epler for stepping up when called to act.
10. Reminder to the Commissioners that the Annual Fire Prevention Week Open Houses will be held on Sunday, October 7<sup>th</sup> at Station 71 and Saturday, October 13<sup>th</sup> at Station 31. Both events will run from 12:00 to 16:00 each day.

**SOUTH COUNTY FIRE**

12425 Meridian Ave S., Everett WA 98208  
tel (425) 551-1200 · fax (425) 551-1249  
[www.southsnofire.org](http://www.southsnofire.org)

Gary Meek  
Fire Chief – Snohomish County Fire District #7  
163 Village Court  
Monroe, WA 98272

September 17, 2018

Chief Meek,

It is a great day for Fire District 7, one in which your organization should be proud!

On Saturday September 15<sup>th</sup> around 0930hrs, Medic 16 was dispatched to Harbor Square Athletic Club (160 W. Dayton St., Edmonds) for a fall patient. On arrival our crew was met by bystanders that had stated a gentleman had collapsed and was in cardiac arrest. When we made patient contact there was nobody in cardiac arrest, in fact the patient in question was conscious and talking. This is because of the heroic actions of one of your firefighters, D/O Todd Epler along with the assistance of other members of the public. The patient was playing basketball as he normally does on Saturday mornings when he felt dizzy and went to the ground. He then went unconscious, pulseless, and apneic. The swift actions of the bystanders led by D/O Epler in performing CPR and applying an AED saved this man's life! The gentleman was transported to Swedish Edmonds where he was taken to the catheterization lab for placement of a cardiac stent.

Harbor Square's investment in an AED & the selfless act performed by D/O Epler and the other members that assisted him are the sole reason that a man's life has been prolonged. South County Fire is grateful to have had the opportunity to be a part of such an outstanding outcome.

Respectfully,

A handwritten signature in black ink, appearing to read "Joseph D. Hughes".

Joseph D. Hughes  
Captain- Station 16 D-Shift  
South County Fire  
12425 Meridian Ave S.  
Everett WA, 98208

# **CONSENT AGENDA**

SNOHOMISH COUNTY FIRE DISTRICT # 7BLANKET VOUCHER APPROVAL

PAGE NO. 1

Voucher No.	Vendor Name	Total
2479 - 18	Alderwood Auto Glass	141.96
2480 - 18	Alderwood Water District	101.70
2481 - 18	All Battery Sales & Service	424.40
2482 - 18	Allied Construction	370,011.83
2483 - 18	Allied Construction	18,014.20
2484 - 18	Aramark	145.96
2485 - 18	Aramark	21.84
2486 - 18	Arrow International	1,674.67
2487 - 18	Awards of Praise	455.26
2488 - 18	Bickford Motors, Inc	501.80
2489 - 18	Blanchard Auto Electric Co.	607.93
2490 - 18	Brad Henning	113.50
2491 - 18	Brad Talley	3,000.00
2492 - 18	Braun Northwest, Inc.	436.42
2493 - 18	Camille Tabor	1,040.98
2494 - 18	CDW-G	819.00
2495 - 18	Chad Squire	7.09
2496 - 18	Chmelik Sitkin & Davis	2,787.00
2497 - 18	Citi Cards	3,351.80
2498 - 18	Clearview Hardware	38.67
2499 - 18	Cressy Door Company, Inc.	435.71
2500 - 18	Cross Valley Water District	809.93
2501 - 18	Datec, Inc.	147.36
2502 - 18	Denise Mattern	833.74
2503 - 18	Dept. of Labor & Industries	418.30
2504 - 18	Dick's Towing	225.00
2505 - 18	Eastside AV LLC	3,735.73
2506 - 18	Elite Lock & Safe	27.30
2507 - 18	EMS Technology Solutions	6,000.00
2508 - 18	Fire Trex	3,600.00
2509 - 18	Freightliner Northwest	2,721.22
2510 - 18	Frontier	278.70
2511 - 18	Galls	507.67
2512 - 18	Grainger	418.15
2513 - 18	Highway Auto Supply	50.63
2514 - 18	Highway Auto Supply	33.19
2515 - 18	HRA VEBA Trust	2,425.00
2516 - 18	HRA VEBA Trust	55,975.00
2517 - 18	HRA VEBA Trust	16,750.00
2518 - 18	HRA VEBA Trust	3,375.00
2519 - 18	HRA VEBA Trust	1,106.60
2520 - 18	Hughes Fire Equipment	54.94

SNOHOMISH COUNTY FIRE DISTRICT # 7BLANKET VOUCHER APPROVAL

PAGE NO. 2

Voucher No.	Vendor Name	Total
2521 - 18	Interstate Battery	818.98
2522 - 18	Iron Mountain	310.26
2523 - 18	ISOOutsource	8,442.13
2524 - 18	J. Thayer Company	1,143.32
2525 - 18	Jacob Winter	7.09
2526 - 18	James Hammeren	72.95
2527 - 18	VOID	
2528 - 18	Jamie Silva	378.40
2529 - 18	Jeff D. Thompson	32.31
2530 - 18	Jesse Freer	248.85
2531 - 18	Julota	7,623.00
2532 - 18	Keating, Bucklin & McCormack	489.60
2533 - 18	Kent Bruce Co.,LLC	466.39
2534 - 18	Kevin Sullivan	225.00
2535 - 18	L. N. Curtis & Sons	3,844.76
2536 - 18	Les Schwab	2,882.21
2537 - 18	Les Schwab	1,121.74
2538 - 18	Life Assist	1,771.19
2539 - 18	Life Assist	2,189.64
2540 - 18	Life Assist	257.74
2541 - 18	Life Assist	437.15
2542 - 18	Lifetek, Inc.	2,396.94
2543 - 18	MacDonald-Miller	383.34
2544 - 18	MacDonald-Miller	1,149.99
2545 - 18	Matt Hereth	9.05
2546 - 18	Matthew Ball	125.00
2547 - 18	Mayes Testing Engineers	1,736.00
2548 - 18	Mike Hill	1,392.00
2549 - 18	Motor Trucks, Inc.	381.37
2550 - 18	Municipal Emergency Services	4,822.48
2551 - 18	Norwest Business Services, Inc	750.00
2552 - 18	Office Depot	572.47
2553 - 18	Office Depot	148.94
2554 - 18	Olympic 4 X 4 Supply	174.51
2555 - 18	Open Road RV	300.40
2556 - 18	Organizational Agility Advisors	15,976.75
2557 - 18	Pacific Power Batteries	47.62
2558 - 18	Performance Marine, Inc	44.61
2559 - 18	Petro Card	1,661.08
2560 - 18	Petro Card	26.43
2561 - 18	Petty Cash	10,116.16
2562 - 18	Physio Control	440.40

SNOHOMISH COUNTY FIRE DISTRICT # 7BLANKET VOUCHER APPROVAL

PAGE NO. 3

Voucher No.	Vendor Name	Total
2563 - 18	Professional Building Services, Inc	726.25
2564 - 18	Professional Building Services, Inc	3,048.75
2565 - 18	Puget Sound Energy	400.54
2566 - 18	Puget Sound Energy	38.26
2567 - 18	Purcell Tires & Rubber	92.64
2568 - 18	Rice Fergus Miller	7,340.18
2569 - 18	Snohomish County Fire District #26	500.00
2570 - 18	Snohomish County Fire District 7	2,302.02
2571 - 18	Snohomish County P.U.D. #1	3,900.55
2572 - 18	Snohomish County P.U.D. #1	1,533.31
2573 - 18	SoftwareOne	704.22
2574 - 18	Speedway Chevrolet	188.85
2575 - 18	State Auditor's Office	4,682.26
2576 - 18	State of Washington Department of Revenue	1,033.65
2577 - 18	State of Washington Department of Revenue	474.29
2578 - 18	State of Washington Department of Revenue	496.24
2579 - 18	State of Washington Department of Revenue	865.53
2580 - 18	State of Washington Department of Revenue	460.08
2581 - 18	Town & Country Tractor	515.77
2582 - 18	True North Emergency Equipment	2,224.40
2583 - 18	True North Emergency Equipment	130.91
2584 - 18	UPS	16.56
2585 - 18	US Bank	600.00
2586 - 18	Verizon Wireless	1,670.63
2587 - 18	Verizon Wireless	1,580.70
2588 - 18	Verizon Wireless	507.17
2589 - 18	Verizon Wireless	119.64
2590 - 18	Verizon Wireless	1,160.56
2591 - 18	Wave Business	540.36
2592 - 18	WC Mechanical	2,893.80
2593 - 18	Wellspring Family Services EAP	316.20
2594 - 18	Gary A. Meek	132.40

SNOHOMISH COUNTY FIRE DISTRICT # 7

BLANKET VOUCHER APPROVAL

PAGE NO. 4

Voucher No.	Vendor Name	Total
		<b>Grand Total</b>
		<b>620,240.15</b>

We the undersigned Board of Fire Commissioners of Snohomish County Fire District #7, do hereby certify that the materials have been received or the services rendered as hereinafter specified and that the Vouchers #'s \_\_\_\_\_ - ~~18~~ through \_\_\_\_\_ 2594 - ~~18~~ are approved for payment in the amount of \$620,240.15 for the month of October 2, 2018.

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

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Commissioner

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Commissioner

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Commissioner

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Commissioner

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Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

Attest to: \_\_\_\_\_  
District Secretary

Date: \_\_\_\_\_

**SNOHOMISH COUNTY FIRE DISTRICT NO 7 - S948**  
**163 VILLAGE COURT**  
**MONROE, WA 98272-0000**

**CHECK DATE :** 09/28/2018 WEEK 38  
**PERIOD BEGIN :** 09/16/2018  
**PERIOD END :** 09/30/2018

Dear Paychex Preview Client,

Enclosed are your payroll reports and checks. Please verify that all information is accurate and correct. If there are any questions or concerns, please contact us immediately.

If you have tax deposits due, ensure the deposits are initiated at least one banking day prior to the due date to avoid penalties. We will assume that these deposits were made on the due dates and they will be reflected on your returns accordingly.

This is a summary of your payroll transactions of the check date of 09/28/2018. It does not reflect miscellaneous administrative charges. Please refer to your Paychex Human Resource Services invoice(s) for any additional cash required for this check date.

**PAYROLL TOTALS**

DIRECT DEPOSIT DEBITED FROM YOUR ACCOUNT	618404.39		
READYCHEX DEBITED FROM YOUR ACCOUNT	22093.67	NUMBER OF PAYROLL CHECKS	188
<b>TOTAL NET PAYROLL</b>	<b>640498.06</b>		
AGENCY CHECKS	212194.12	NUMBER OF AGENCY CHECKS	14
AMOUNT DEBITED FROM GPS ACCOUNT(S)	750.00		
AMOUNT DEBITED FROM TAX ACCOUNT	135406.97		
TOTAL TAX LIABILITY DUE BY CLIENT	0.00		
<b>TOTAL TAX LIABILITY</b>	<b>135406.97</b>	<b>NUMBER OF CHECKS PRINTED</b>	<b>202</b>
<b>TOTAL NET PAYROLL, TAX LIABILITY, AND SERVICES</b>	<b>776655.03</b>		
<b>TOTAL COST OF PAYROLL</b>	<b>988849.15</b>	NUMBER OF MANUAL/VOID TRANSACTIONS	0

**AGENCY TOTALS**

GPS	750.00	Deposit made by PAYCHEX INC. on your behalf.
NON-GPS	212194.12	You are responsible for making the deposit on or before the due date.

**TAX DEPOSITS DUE**

TAX AGENCY	TAXPAY	NON-TAXPAY	DUE DATE
FEDERAL	135406.97		10/01/2018 Deposit made by PAYCHEX INC. on your behalf.



**Summary Minutes of the Regular Board Meeting  
September 18, 2018**

Commissioner Waugh called the meeting of the Board of Fire Commissioners to order at 1900 hours. Commissioners Fay, Schaub, Snyder, Waugh, Wells and Woolery were present.

**AGENDA CHANGES:**

Add: Executive Session added in regards to a collective bargaining contract per RCW 42.30.140(4)(a)

Add: Action Item B: Joint Snohomish County Fire District 7 and Lake Stevens Fire Meeting Date Schedule

**GENERAL PUBLIC COMMENT:** None

**UNION COMMENT:** None

**CHIEF'S REPORT**

Chief Meek briefly discussed items from the Chief's Report.

Chief Meek presented the job description and salary study for the IT position previously approved by the board and mentioned they would be moving forward with announcing the position.

Chief Meek congratulated Firefighter Olson for completing his firefighter probation and Captain Titland for completing his IFSI training officer credentials.

Commissioner Wells questioned when we would be completed with the ongoing public records request. Chief Meek confirmed he had discussed this with Mindy Leber and she was working on the second part of the request and was hopeful it would go quicker than the first part.

**CONSENT AGENDA**

***A. Voucher Approval:***

- Vouchers #2330-18 through #2478-18 in the amount of \$382,707.79 was submitted for approval.

***B. Payroll Approval:***

- The September 15, 2018 regular pay was submitted for approval in the amount of \$1,073,795.09.

***C. Secretary's Report on Correspondence:*** None

***D. Approval of Minutes***

- 1) Approve Regular Meeting Minutes of September 4, 2018.

**MOTION:** Commissioner Schaub moved and Commissioner Woolery seconded to approve the above consent agenda items. On vote, **Motion Carried 6/0**

**DISCUSSION ITEMS:**

**ACTION ITEMS:**

**A.** Resolution 2018-5 Stating Support for Countywide Proposition No. 1

**MOTION:** Commissioner Snyder moved and Commissioner Fay seconded to approve the Resolution 2018-5 Stating Support for Countywide Proposition No 1. On vote, **Motion Carried 6/0**

**B. D7/LSF Joint Meeting Date Schedule**

Chief Meek proposed a meeting date change in order to have a joint meeting with Lake Stevens Fire on November 15, 2018 at 5:00 pm at the Lake Stevens Conference Center. District 7 would cancel their regular board meeting on November 20<sup>th</sup> to accommodate this change. A minimum of three commissioners would need to be available to stop by ST 31 during the week of November 26 – November 30 to sign the vouchers.

**MOTION:** Commissioner Fay moved and Commissioner Schaub seconded to approve cancelling the D7 regular scheduled meeting on November 20, 2018 and have a joint meeting with LSF on November 15, 2018 at 5 pm at the Lake Stevens Conference Center. On vote, **Motion Carried 5/1 Woolery opposed**

**COMMISSIONER COMMITTEE REPORTS**

- A. **Safety Committee:** Meeting September 24, 2018 at Station 71
- B. **Finance Committee:** Scheduled to meet October 15 and November 5, 2018 - 0900 at Admin Building.
- C. **Risk Management:** Scheduled to meet on November 6, 2018 – 18:30 at Fire District 15.
- D. **Strategic Plan Committee:** Meeting September 24, 2018 – December 15, 2018
- E. **Capital Facilities Committee:**
  - 1. **Station 72:** A one story layout has been presented by the architect. It has been confirmed a remodel will not be feasible. Chief Guptill will be setting up a date for the committee to tour a similar building design as presented by the architect.
  - 2. **Station 76:** Chief Guptill discussed some different options that have been presented by the architect for expanding the bedrooms and dayroom. Commissioner Fay voiced his concern with not moving forward immediately with the bedroom remodel. Chief Guptill and Chief Meek have been meeting with the current duty crews to receive their input and plan to meet with the Union to ensure both parties are on the same page in terms of the remodel priorities.

**OTHER MEETINGS ATTENDED**

- A. **Snohomish County 911:** Scheduled meeting September 20, 2018.
- B. **Leadership Meeting:** Scheduled to meet October 3 0900 at Station 71.
- C. **Sno-Isle Commissioner Meeting:** Scheduled October 4, 2018.

**OLD BUSINESS:**

Commissioner Waugh and Chief Meek met with Citizen Gene Grieves who is requesting a study on how successful the merger has been between Fire District 7 and Fire District 3. Gene would like to have a Fitch study done to include Legacy District 7, Monroe and Lake Stevens. Commissioner Waugh suggested we may have staff that could create a comparable study, as the cost for a Fitch study would be very expensive. Gene made a recommendation to have a seven member board from different geographical areas based on the void in the middle if we move forward with a merge with Lake Stevens Fire.

**CALL ON BOARD:**

Chief Meek presented a request from Camille Tabor to have the intern Nick Rothrock remain on staff for an undetermined amount of time to help with asset inventory and management within Operative IQ. Commissioner Waugh said they would need to be presented with a proposal that includes the amount of time and the amount of money it would cost the District before they could consider it. Chief Meek mentioned he would also need to contact the Teamsters Union for approval. He will gather the necessary information and come back to the Board at a later date.

**ATTENDANCE CHECK**

All board members in attendance noted they would be available for the October 2, 2018 Joint D7/LSF Board Meeting at 1900 in the Station 31 Training Room with the exception of Commissioner Snyder.

**EXECUTIVE SESSION**

The Commissioners went into Executive Session at 7:45 pm for fifteen (15) minutes to discuss a collective bargaining agreement issue per RCW 42.30.140(4)(a).

Regular session resumed at 8:00 pm with no action.

The meeting was adjourned at 8:02 pm by Commissioner Waugh.

**Snohomish County Fire District #7**

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Jamie Silva  
Secretary of the Board

# **DISCUSSION ITEMS**

# **ACTION ITEMS**

# COMMITTEE REPORTS

## **OTHER MEETINGS ATTENDED**

**Sno-Isle Fire  
Commissioners' Association  
Meeting Notice**

**When: Thursday, October 4, 2018**

**Where: North County RFA – Station 99**

**8117 267<sup>th</sup> St NW**

**Stanwood, WA 98292**

**Time: Business meeting starts at 7:30 PM**

**Program: Open Public Meetings Act-Rich Davis, Atty  
Chmelik, Sitkin & Davis**

**Refreshments/Dinner will be available prior to the meeting. I heard a rumor that the meal being served is a challenge to the pulled pork dinner that Dist 7's Jamie Silva has prepared in the past!!!**



# **OLD BUSINESS**

# **CALL ON COMMISSIONERS**

# **EXECUTIVE SESSION**