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**Summary Minutes of the Regular Board Meeting
November 6, 2018**

Commissioner Waugh called the meeting of the Board of Fire Commissioners to order at 1900 hours. Commissioners Fay, Schaub, Waugh, Wells and Woolery were present. Commissioner Snyder was absent with prior notice.

AGENDA CHANGES:

- Executive session was added: To discuss IAFF Local 2781 Represented Chief Officers Labor Agreement and mediation per RCW 42.30.140(4)(a).
- Additional Payroll approval of \$90 for lost warrant fees.

GENERAL PUBLIC COMMENT: None

UNION COMMENT:

Union 2781: Union President Michael McConnell informed the Board that they had to opportunity in working with the staff and select commissioners in moving forward with the challenges they've been facing. It was believed they had met in the middle to address everyone's concerns and asked for their support as that was reviewed in the executive session.

PUBLIC HEARING – 2019 BUDGET

The public hearing was opened. CFO Tabor covered the first review of the Draft 2019 budget. There were no public present. Brief discussions took place. Nine new hires are expected with one HR Generalist position, 1 Public Educator, three being firefighter replacements from 2018 and four firefighters. The budget increase looks to be about 7.8%, 2% of that are transfers and another portion of the increase was from benefit rate increases.

It was agreed that a special meeting would occur on November 20th at Station 31 Admin Building to approve the budget.

The public hearing was closed.

CHIEF'S REPORT

Chief Meek discussed items from the Chief's Report.

CONSENT AGENDA

A. Voucher Approval:

- Vouchers #2718-18 through #2804-18 in the amount of \$201,104.18 was previously approved and signed.

B. Payroll Approval:

- The October 31, 2018 regular pay was submitted for approval in the amount of \$868,940.22.
- Paychex fee-3 stale 1/31/2018 warrants: October 30, 2018; (\$90.00)
- Paychex fee-3 stale 1/15/2018 warrants: November 7, 2018; (\$90.00)

C. Secretary's Report on Correspondence:

- Police/Fire Appreciation Proclamation – City of Monroe
- 2018-02 Recruit Class Graduation

D. Approval of Minutes

- 1) Approve Regular Meeting Minutes of October 16, 2018.

MOTION: Commissioner Schaub moved and Commissioner Fay seconded to approve the above consent agenda items. On vote, **Motion Carried 5/0**

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2 **DISCUSSION ITEMS:**

3 **A. Draft Budget Amendment #3**

4 CFO Tabor discussed the items being moved out into the 2019 budget from each fund for a
5 reduction of \$854,413 from the Apparatus Fund and \$1,025,000 from the Construction Fund.
6

7 **B. Draft Resolution 2018-6: Approving the 2019 Budget**

8 CFO Tabor noted it was the resolution to approve the budget. A copy of the budget will be
9 attached to the resolution once approved and signed.

10
11 **C. Draft Resolution 2018-7: Approving the 2019 Property Tax Levy – Fire**

12 CFO Tabor briefly discussed this resolution.
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14 **D. Draft Resolution 2018-8: Approving the 2019 Property Tax Levy – EMS**

15 CFO Tabor briefly discussed this resolution.
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17 **ACTION ITEMS:** None
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19 **COMMISSIONER COMMITTEE REPORTS**

20 **A. Finance Committee:** Met November 5, 2018 - 0900 Admin Building.

21 **B. Policy Committee:** Met November 5, 2018 - 1700 Admin Building.

22 **C. Safety Committee:** Met October 29, 2018 – 1800 Station 71. Commissioner Schaub discussed a knee
23 injury to a shop mechanic while working on the ladder truck.

24 **D. Risk Management:** Met on October 30, 2018 – 1830 at Fire District 15.

25 **E. Shop Committee:** AC Guptill discussed the effects of the personnel from Lake Stevens not coming
26 over. They looked at potential changes to improving the shop rate.

27 **F. Strategic Plan Committee:** Meeting some time before December 15, 2018.

28 **G. Capital Facilities Committee:** Met October 17, 2018.

- 29 1) **Station 72** Commissioner Schaub noted that they reviewed 72 and the budget has
30 placeholders. A strategic plan is needed to decide a solid plan and cost for long term. There
31 was a meeting with the architect that had given a preliminary design potential for the site for a
32 2 story structure. 2-story vs single story options were discussed with the architect and further
33 station structure research. It is anticipated that will wrap up by end of December and would
34 expect to have some type ballpark price by early January. Discussion went on further regarding
35 the different types of bonds and how they're affected in a merge. The Commissioners would
36 like to have Chris Highboom to come out to discuss the differences and get clarification.
37
38

39 **OTHER MEETINGS ATTENDED**

40 **A. Snohomish County 911:** Commissioner Waugh stated they voted to merge with SERS.

41 **B. Regional Coordination:**

42 a. **Joint Commissioner Meetings with Lake Stevens Fire:**

- 43 i. Thursday November 15 – 1730 at Lake Stevens Conference Center (replaces the
44 District 7 Regular Board meeting of November 20). All commissioners present
45 noted they would be available with the exception of Commissioners Woolery and
46 Snyder.

- 47 ii. Tuesday December 4th – 1900 at Station 31 Training Room

48 **C. Leadership Meeting:** Scheduled to meet December 5th 0900 at Station 71 Training Room.

49 **D. Sno-Isle Commissioner Meeting:** Scheduled December 6, 2018 – 1930 at Marysville Fire.

50 **E. SR 522 Coalition Meeting:** Met November 1st. Next meeting is scheduled for December 6th.
51 Commissioner Woolery gave an update on that meeting.
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OLD BUSINESS: None

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CALL ON BOARD: None

ATTENDANCE CHECK

All board members in attendance noted they would be available for the Tuesday November 15, 2018 Regular Board Meeting with the exception of Commissioner Woolery.

EXECUTIVE SESSION

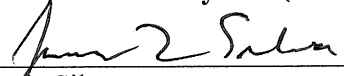
- The Commissioners went into Executive Session at 2020 for ten (10) minutes to discuss IAFF Local 2781 Represented Chief Officers Labor Agreement and mediation per RCW 42.30.140(4)(a).

Regular session resumed at 2030 with the following action:

MOTION: Commissioner Wells moved and Commissioner Woolery seconded to accept the negotiated agreement of November 6, 2018 regarding the debit days and the outside work policy explanation regarding the IAFF Local 2781 Represented Chief Officers Labor Agreement. On vote, **Motion Carried 5/0**

The meeting was adjourned at 2032 pm by Commissioner Waugh.

Snohomish County Fire District #7



Jamie Silva
Secretary of the Board