

**Summary Minutes of the Regular Board Meeting
April 03, 2018**

Commissioner Waugh called the meeting of the Board of Fire Commissioners to order at 1900 hours. Commissioners Schaub, Snyder, Waugh, Wells and Woolery were present. Commissioner Fay was absent with prior notice.

AGENDA CHANGES:

- An addition to the Fire Chiefs report a discussion with Mill Creek section 10.4.9 Closing & Title Transfer
- Safety Meeting Minutes of 3/26/18 & first quarter statistics were distributed
- The following Executive Sessions were added:
 - o Negotiations of two publicly bid contracts (Station 33 and Brightwater) per RCW 42.30.110(1)(d)
 - o Discussion of a potential litigation for a tort claim per RCW 42.30.110(1)(i)

PUBLIC COMMENT: None

GENERAL PUBLIC COMMENT: None

UNION COMMENT:

Union 2781: Union Vice President Craig Fisher made a statement regarding the represented chief officers CBA and met informally with the District on the 27th to discuss the contract. During that meeting the District claimed they made a mistake during the negotiations. April 29th the Union sent a notice to the District stating they were willing to meet and discuss a resolution with the contract. A formal response had not yet been received. All the Union has seen since the notice is the Boards action to rescind that portion of the CBA (Article 24.1). He finished with mentioning that the Union intends to take all necessary actions to withhold their right to collectively bargain with the District.

CHIEF'S REPORT:

Chief Meek informed the Board that he met with the City of Mill Creek regarding an error in the contract in section 10.4.9, Closing & Title Transfer. The language in that section noted that by signing the contract the Memorandum of Closing was being executed. The Memorandum of Closing mentions the process to purchase the fire station. Chief Meek had initially requested clarification on that language because the Memorandum was not to be implemented unless there was termination of the contract or purchase of the station. This was later identified as incorrect by their lawyer after all parties had already signed. They plan to continue with signing the contract as it is but will submit a memorandum of understanding that states that the Memorandum of Closing will come subsequent of termination of the contract or purchase of the fire station at a later date.

CONSENT AGENDA

A. Voucher Approval:

- Vouchers #823-18 through #971-18 in the amount of \$784,677.84 was submitted for approval.

B. Payroll Approval:

- The March 30, 2018 regular pay was submitted in the amount of \$854,475.56

C. Secretary's Report on Correspondence: None

D. Approval of Minutes

- 1) Approve Regular Meeting Minutes of March 20, 2018.
- 2) Approve Special Meeting Minutes of March 28, 2018.

MOTION: Commissioner Snyder moved and Commissioner Schaub seconded to approve the above consent agenda items. On vote, **Motion Carried 5/0**

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3 It was clarified that the meeting on March 28th was a special meeting that held an executive session not an
4 "executive session meeting" as the agenda noted.
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6 **DISCUSSION ITEMS:**

7 **A. Meeting request to discuss regionalization with District 22-Getchell**

8 Chief Meek made the board aware that Getchell is requesting to keep the lines of communication open. He was
9 not aware if Getchell had also reached out to Lake Stevens Fire as well. A short conversation was had with Chief
10 Hots of Getchell where it was communicated they would be interested in future regionalization with District 7
11 but that discussions with Lake Stevens Fire were a priority. It was agreed that a District 7 Commissioner would
12 go meet with a District 22 Commissioner to keep the door open.
13

14 **ACTION ITEMS**

15 **A. AIA Service Order 03 with Rice, Fergus, Miller for Station 76**

16 AC Guptill commented that they held a kickoff meeting. The first on the list was the remodel at Station 76 to
17 tackle the sleeping quarters & other possible ideas. An agreement needs to be in place in order to spell out the
18 planning process. It doesn't include any bidding or contractor management. This is strictly for zoning, planning,
19 permitting, feasibility, etc. This is essentially a sub agreement specifying the scope of the project for the kitchen
20 and bedrooms.
21

22 **MOTION:** Commissioner Woolery moved and Commissioner Wells seconded to approve the AIA Service Order
23 03 with Rice, Fergus, Miller. On vote, **Motion Carried 5/0**
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25 **COMMISSIONER COMMITTEE REPORTS**

26
27 **A. Policy Committee:** Met 1700 on April 2 at the Admin Building.

28 **B. Safety Committee:** Committee met on March 26 @ Station 71. Safety Meeting Minutes of 3/26/18 &
29 first quarter statistics were distributed. There were no collisions involving apparatus. The next meeting
30 will be April 23, 2018 @ Station 71
31

32 **A. OTHER MEETINGS ATTENDED**

- 33 1) **Leadership Meeting:** To be held April 4th 0900 at Brightwater with speaker Garrison Wynn.
34 2) **Sno-Isle Commissioner Meeting:** Meets next April 5th 1900 at District #1 with a program on
35 Department of Transportation.
36

37 **OLD BUSINESS:** None
38

39 **CALL ON BOARD** None
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41 **ATTENDANCE CHECK**

42 All board members in attendance noted they would be available for the April 17, 2018 Regular Board Meeting
43 1900 at the Administration Building.
44

45 **EXECUTIVE SESSION**

46 The Commissioners went into Executive Session at 7:20 for thirty (30) minutes to discuss performance of two
47 publicly bid contracts (Station 33 and Brightwater) per RCW 42.30.110(1)(d) and to discuss a potential litigation
48 for a tort claim per RCW 42.30.110(1)(i).
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50 Regular session resumed at 7:50pm with no action as a result.

51 The meeting was adjourned at 7:51 pm by Commissioner Waugh.
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Snohomish County Fire District #7

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Jamie Z Silva

Jamie Silva
Secretary of the Board