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**Summary Minutes of the Regular Board Meeting
November 7, 2017**

Commissioner Waugh called the meeting of the Board of Fire Commissioners to order at 1900 hours. Commissioners Fay, Inman, Schaub, Schwartz, Snyder, Waugh were present. Commissioners Willner, Wells, and Woolery were absent with prior notice.

Agenda Changes:

Action Added: Resolution 2017-13 Snohomish County ILA.

Action Added: Snohomish County ILA.

Discussion Item A was removed.

Executive Session to discuss a publicly bid contract per RCW 42.30.110(1)(d).

GENERAL PUBLIC COMMENT: None

UNION COMMENT:

IAFF Union 2781: None

PUBLIC HEARING – 2018 BUDGET:

Commissioner Waugh opened the public hearing for comment. CFO Tabor presented the 2018 budget. The public hearing was then closed.

CHIEF'S REPORT

Chief Meek briefly discussed items from the Chief's Report. He requested permission from the Board to allow Chief O'Brien from Lake Stevens to act as chief while Chief Meek plans to be out at Gettysburg November 12-16.

CONSENT AGENDA

A. Voucher Approval:

- Vouchers #2848-17 through #2976-17 in the amount of \$472,247.96 was submitted for approval.

B. Payroll Approval:

- The October 31, 2017 regular pay was submitted in the amount of \$928,912.83.

C. Secretary's Report on Correspondence:

- 1) City of Monroe Proclamation – Police and Fire Appreciation Week
- 2) Fire Training Academy Recruit Class graduation announcement
- 3) Letter of Appreciation

D. Approval of Minutes

- 1) Approve Regular Meeting Minutes of October 17, 2017.

MOTION: Commissioner Schwartz moved and Commissioner Inman seconded to approve the above consent agenda items. On vote, **Motion Carried 6/0**

DISCUSSION ITEMS:

A. Draft Resolution 2017-11 – EMS Levy:

Commissioner Schwartz requested to correct "Commissioners" to read "Commission".

B. Draft Resolution 2017-12 – Approve the 2018 Budget:

It was noted that the year at the top needed to read 2018 not 2017.

C. Continuation of the Granicus System – Live Video Feed:

1 It was noted by Craig Clinton that \$14,000 is budgeted every year to maintain the system and he showed
2 a usage history pattern. Discussion took place surrounding the need for the system. The board in
3 attendance felt it would be wise to save the money and to sell the system. It was requested to bring it
4 back as an action item at the next meeting to let the other three commissioners weigh in.
5

6 **ACTION ITEMS**

7 ***A. Resolution 2017-13: Snohomish County Interlocal Agreement:***

8 AC Guptill spoke briefly in regards to the agreement. Chief Meek noted that page 2 under section 1 of the
9 Resolution down 4 lines, the actual document to be signed if approved would state to be signed by the Chairman
10 of the Board not the Fire Chief so that it coordinates with the ILA.
11

12 **MOTION:** Commissioner Snyder moved and Commissioner Schwartz seconded to approve Resolution 2017-
13 13. On vote, **Motion Carried 6/0**

14
15 ***B. Kevin O'Brien to act as Chief November 12-16:***

16 Chief Meek requested permission from the Board to allow Chief O'Brien from Lake Stevens to act as Fire Chief
17 of Fire District 7 while Chief Meek plans to be out at Gettysburg November 12-16.
18

19 **MOTION:** Commissioner Fay moved and Commissioner Inman seconded to approve Chief O'Brien to act as
20 Fire Chief for District 7 during November 12-16, 2017 in Chief Meeks absence. On vote, **Motion Carried 6/0**
21

22 **COMMISSIONER COMMITTEE REPORTS**

23 **A. Mill Creek Contract Negotiations:** TBD to review the complete draft contract. Email from Rebecca
24 noted they should have the contract by Monday.

25 **B. Finance Committee:** Meeting was held October 31.

26 **C. Policy Committee:** Next meeting November 6 at 1700 at the Admin Building

27 **D. Safety Committee:** Last meeting was October 23 at 1800 at Station 71, the minutes were presented at
28 the meeting.

29 **E. Risk Management:** Next meeting November 7 at 1830 at Fire District 15
30

31 **A. OTHER MEETINGS ATTENDED**

32 1) **SNOCOM:** Commissioner Waugh briefly discussed

33 2) **Leadership Meeting:** Next meeting December 6 at 0900 at Station 31.

34 3) **Sno-Isle Commissioner Meeting:** Next meeting December 7, 2017 1930 at District 7, Station 31.
35 Commissioner Schwartz discussed the overview of the prior meeting. Commissioner Wells had
36 offered to step up as the Secretary replacing Steve Lynch.

37 4) **GEMT:** Commissioner Waugh attended and discovered some areas where money can be
38 recovered.

39 5) **WFCA Conference:** Commissioner Waugh noted that it was well attended.
40

41 **OLD BUSINESS:** None
42

43 **CALL ON BOARD**

44 Commissioner Inman noted that he will be moving out of the County by the end of the year and will be putting
45 in his letter of resignation once he has a specific date.
46

47 **ATTENDANCE CHECK**

48 All board members in attendance noted they would be available for the November 21, 2017 Regular Board
49 meeting at Station 31.
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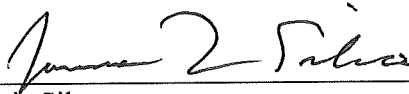
1 **EXECUTIVE SESSION:**

2 The Commissioners went into Executive Session at 8:10 pm for fifteen (15) minutes to review qualifications of
3 an applicant for public employment or performance of a public employee per RCW 42.30.110(1)(g) and to
4 discuss a publicly bid contract per RCW 42.30.110(1)(d).
5

6 Regular session resumed at 8:25 pm with no action as a result.
7

8 The meeting was adjourned at 8:26 pm by Commissioner Waugh.
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10 **Snohomish County Fire District #7**

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14 Jamie Silva
15 Secretary of the Board
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