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**Summary Minutes of the Regular Board Meeting
June 20, 2017**

Commissioner Waugh called the meeting of the Board of Fire Commissioners to order at 1900 hours. Commissioners Fay, Inman, Schaub, Snyder, Schwartz, Waugh, Wells, Willner and Woolery were present.

Added to the agenda:

- Interlocal Purchasing Agreement with Camano Island Fire and Rescue for bid Braun Ambulance purchase
- Vouchers #1681-17 through #1705-17 in the amount of \$66,182.59 was submitted for approval.

GENERAL PUBLIC COMMENT: None

UNION COMMENT: None

CHIEF'S REPORT

Chief Meek briefly discussed items from the Chief's Report. Tomorrow's meeting with the Mill Creek consultant is cancelled and rescheduled for regular negotiations.

CONSENT AGENDA

A. Board for Volunteer Firefighters: None.

B. Voucher Approval:

- Vouchers #1586-17 through #1680-17 in the amount of \$206,626.33 was submitted for approval.
- Vouchers #1681-17 through #1705-17 in the amount of \$66,182.59 was submitted for approval.

C. Payroll Approval:

- The June 15, 2017 regular pay was submitted in the amount of \$895,089.80

D. Secretary's Report on Correspondence: None

E. Approval of Minutes

- 1) Approve Regular Meeting Minutes of June 6, 2017

MOTION: Commissioner Snyder moved and Commissioner Wells seconded to approve the above consent agenda items. On vote, **Motion Carried 9/0**

Commissioner Willner requested a correction on page 1 line 5 she was not listed as being present at the meeting, however she was.

DISCUSSION ITEMS:

A. Discuss Policies 1-04, 30, 65, 66, 67

Chief Silva briefly discussed the policies. Policy #1-04 Entrance Requirement, Policy #30 Board of Fire Commissioners, Policy #65 Comments, Concerns and Testimony to the Board, Policy #66 Unavailability of Commissioner, Policy #67 Private Money Donations. Chief Silva added a response letter to send out after receiving a donation.

Commissioner Wells and Commissioner Willner noted two spelling errors in the title of Policy #65. Commissioner Waugh confirmed that Policy #65 should read request not require a name and address.

Commissioner Schwartz noted that the donation letter for policy #67 should add Medic 71 in front of Foundation instead of having a blank line. Commissioner Waugh confirmed all policies should be moved to actions for the July 6, 2017 board meeting.

1 **ACTION ITEMS**

2
3 **B. Resolution 2017-7 – Levy Lid Lift in General Election**

4 Chief Meek noted that if the levy lid lift is successful in the primary election that this would be
5 withdrawn from the general election.
6

7 **MOTION:** Commissioner Schwartz moved and Commissioner Snyder seconded to approve Resolution 2017-7
8 Levy lid Lift in General Election. On vote, **Motion Carried 9/0**
9

10
11 Commissioner Wells noted that the certification page needs to be corrected to read June 20th instead of
12 April 20th.
13

14 **C. Surplus 6,000 feet of 1.75” hose**

15 Chief Andrews noted we have 12,000 feet available, but only want to surplus 6,000. We are requesting to
16 surplus the hose due to standardizing equipment throughout the District. He requested that rather than selling
17 it that we allow fire districts in need to have it.
18

19 **MOTION:** Commissioner Fay moved and Commissioner Inman seconded to approve the Surplus of 6,000 feet
20 of 1.75” hose to Fire Districts in need. On vote, **Motion Carried 9/0**
21
22

23 **D. ECFSS Interlocal Contract with Burlington Fire Department**

24 **MOTION:** Commissioner Fay moved and Commissioner Woolery seconded to approve ECFSS Interlocal
25 Contract with Burlington Fire Department. On vote, **Motion Carried 9/0**
26
27

28
29 **E. Interlocal Cooperative Purchasing Agreement**

30 **MOTION:** Commissioner Fay moved and Commissioner Woolery seconded to approve Interlocal Cooperative
31 Purchasing Agreement with Camano Island Fire & Rescue On vote, **Motion Carried 9/0**
32
33

34
35 Commissioner Inman questioned whether the purchase of an ambulance is within our current budget. Chief
36 Guptill confirmed the District does have an ambulance in its current budget.
37

38 **COMMISSIONER COMMITTEE REPORTS**

39 **A. Mill Creek Contract Negotiations:** Commissioner Fay remains optimistic that the District and The
40 City of Mill Creek will be successful in the negotiating the contract. The next meeting is at 1pm on
41 June 30th at City Hall.

42 **B. Finance Committee**

43 The financial statements were reviewed. They have scheduled an additional meeting to address the
44 staffing and budget issues if the Contract with Mill Creek is not successfully negotiated on Thursday
45 June 22, 2017 at 900am to be held at ST 31.

46 **C. Union Negotiations:** Chief Meek commented that they had a meeting last week that he felt went well.

47 **D. Capital Facilities Committee:**

- 48 a. **Station 33:** The conditional use permit hearing was held and the meeting went well. The
49 County Rep gave support to continue the project. The snow load requirement was bid by the
50 contractor at 25 lbs per square foot, however Vic at the County is requiring 30 lbs per square
51 foot. If this is the case the building plan will need to be modified. Chief Guptill commented
52 that the job walk for bid is occurring on Thursday June 22, 2017. He is hopeful several
53

1 contractors will show up for that event. TCA is optimistic that the project can still stay on
2 schedule.
3

4 **F. OTHER MEETINGS ATTENDED**

- 5 1) **SNOPAC/SNOCOM:** SNOPAC is filing for a new inter local agreement for everyone under their
6 jurisdiction to be a non-profit organization. This is to make the agency more similar to SNOCOM.
7 It also will make the consolidation of the two agencies smoother. SNOPAC has settled their labor
8 contract. They plan to vote on the consolidation by the end of the year for an effective date of
9 January 1, 2018.
10 2) **Leadership Meeting:** Meeting is October 4, 2017 at 900 at ST 31
11 3) **Sno-Isle Commissioner Meeting:** Annual BBQ at Lake Roesiger is July 20, 2017 at 1830
12

13 **CALL ON BOARD**

14 Commissioner Waugh called Kevin Coughlin from Woodinville Fire Department in regards to them ending
15 the use of ECFSS. He explained that ECFSS didn't do anything wrong. It was just a business move per the
16 Assistant Chief.
17

18 Commissioner Fay questioned the Financial/HR software venture. Chief Guptill informed the board that
19 they had a demo from another vendor that had gone very well. He also mentioned that Chief Silva had been
20 calling other fire districts to find out what they are using. The most common have been Incode, which is the
21 demo we had and Microsoft Dynamics. Once we have an opportunity to review Microsoft Dynamics we
22 will be ready to make a decision on which path would be best for our agency.
23

24 Heather Chadwick requested participation from the Commissioners for the District's Summer Events. She
25 provided a list of all the events that are currently on the schedule.
26

27 Chief Meek requested that the August 1, 2017 board meeting date be moved to August 3, 2017 due to a lot
28 of the staff participating in National Night Out events. The Board approved this date change.
29

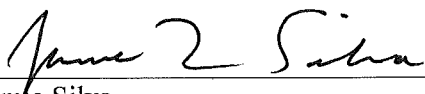
30 Commissioner Fay shared his appreciation to the Board for all the input they have provided thus far on the
31 Mill Creek contract negotiations. He also encouraged them to continue to communicate any thoughts they
32 have throughout the remainder of this process.
33

34 **ATTENDANCE CHECK**

35 All board members in attendance noted they would be available for the July 6, 2017 Regular Board Meeting.
36

37 The meeting was adjourned at 2040 by Commissioner Waugh.
38

39 **Snohomish County Fire District #7**
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42 _____
43 Jamie Silva
44 Secretary of the Board
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