

**Summary Minutes of the Regular Board Meeting
February 7, 2017**

Commissioner Waugh called the meeting of the Board of Fire Commissioners to order at 1900 hours. Commissioners Fay, Inman, Schaub, Schwartz, Snyder, Waugh, Wells, Willner, and Woolery were present. Commissioner Palumbo was not present.

Changes to the Agenda:

- Commissioner seats will be Discussion B.
- County Contract for ALS Service will be Discussion C.
- County contract for Fire / EMS for County Properties will be Discussion D.
- An Executive Session was added to the agenda.

GENERAL PUBLIC COMMENT: A citizen Bob Corner spoke at the meeting to give compliments to the crew for a recent call and spoke his opinion of the recent merge and congratulated the board of commissioners, chiefs and unions on a job well done.

UNION COMMENT:

IAFF Union: Michael McConnell thanked the District and members for throwing a successful banquet. He also noted the unions' recent attendance in Olympia to support the legislation there and to discuss the topics they are focusing on.

CHIEF'S REPORT

Chief Meek briefly discussed items from the Chief's Report.

CONSENT AGENDA

A. Board for Volunteer Firefighters: None.

B. Voucher Approval:

Vouchers #210-17 through #394-17 in the amount of \$776,228.46 was submitted for approval.

C. Payroll Approval:

- The January 31, 2017 regular pay was submitted in the amount of \$1,403,287.22.

MOTION: Commissioner Snyder moved and Commissioner Willner seconded to approve the above consent agenda items for vouchers and payroll. On vote, **Motion Carried 9/0**

D. Secretary's Report on Correspondence: None

E. Approval of Minutes

- 1) **Approve Regular Meeting Minutes of January 17, 2017**

MOTION: Commissioner Wells moved and Commissioner Snyder seconded to approve the regular meeting minutes of January 17, 2017. On vote, **Motion Carried 9/0**

DISCUSSION ITEMS

A. Agreement for First Aid Services with Evergreen State Fair

Chief Meek explained that this is an old legacy contract that District 3 had with the fairgrounds. Camille updated the costs associated with the new labor force and the County accepted these rates. The contract has also been reviewed and approved by Attorney Rich Davis.

1 **MOTION:** Commissioner Wells moved and Commissioner Snyder seconded to move this to an action item and
2 to approve the First Aid Services Agreement with Evergreen State Fair.
3

4
5 Commissioner Schwartz inquired as to whether the districts liability insurance covers the new language
6 in the contract. Chief Silva noted that it was reviewed by Gordon MacIlvennie and he didn't have a
7 problem with it.
8

9 Commissioner Schwartz pointed out on page 7 in 15.3 it mentions "as stated above in subparagraph b"
10 but a subparagraph B does not exist. It is believed that they meant 15.2 and should be corrected. Doesn't
11 like the venue for the court.
12

13 Commissioner Schwartz also noted that if there is a dispute with the County over the contract, it notes
14 that the venue will be the superior court in Snohomish County and he'd like it to state King County.
15

16 On vote, **Motion Carried 9/0** with the correction of subparagraph b on page 7.
17

18 **B. Commissioner Terms**
19

20 It was noted by the District Attorney, Rich Davis that the upcoming 2017 commissioner election has 3
21 terms expiring in which just one position will be filled, and so on in future years. It was requested that
22 the commissioners pick which position number will be voted on in the upcoming years. A hand out
23 was passed around with commissioner terms and expirations. A discussion took place surrounding
24 position numbers and the order they come up.
25

26 **MOTION:** Commissioner Fay moved and Commissioner Woolery seconded to approve Position 3 in 2017,
27 Positions 1 & 4 in 2019, and Positions 2 & 5 in 2021. On vote, **Motion Carried 9/0**
28

29 **C. Department of Corrections Contract**
30

31 Chief Meek noted this contract with the Correctional Facility in Monroe typically has inflation factors
32 in it. This contract brings in roughly \$330,000. Staff recommendation is to use the staff CPI for June
33 2016. It was noted that there is no change in the scope of work, just inflation. Commissioner Schwartz
34 noted that in the past, new construction was included and Chief Silva noted there was no new
35 construction.
36

37 **D. County Contract**
38

39 This contract is the County contract to protect the county property in the fire district. Discussion took
40 place surrounding the coverage of the Cathcart facility. They would like board direction to sit back
41 down with the county to renegotiate these boundaries. The Board gave direction to allow Staff to sit
42 down with the County regarding this and return with a proposal.
43

44 **ACTION ITEMS**
45

46 **A. Shop Interlocal with Riverside Fire Authority**
47

48 Assistant Chief Guptill noted that this is the same Interlocal the shop has used numerous times. The
49 only thing noteworthy is the Chehalis location. They were having a hard time getting qualified
50 mechanics to work on ladder trucks which they will deliver to Fire District 7.
51

52 **MOTION:** Commissioner Snyder moved and Commissioner Willner seconded to approve the Shop Interlocal
53 Agreement with Riverside Fire Authority. On vote, **Motion Carried 9/0**

1 **COMMISSIONER COMMITTEE REPORTS**

- 2
- 3
- 4 • **Joint Fire Board with Mill Creek:** There will be none while in negotiations.
 - 5 • **Mill Creek Contract Negotiations:** Executive Session
 - 6 • **Finance Committee:** Meeting Feb 14th
 - 7 • **Strategic Communication Committee:** Meeting Feb 8th
 - 8 • **Policy Committee:** Chief Silva noted the committee met February 6th where 10 policies were reviewed
9 and sent some off to the Attorney and Program Managers to review. They will be brought to the board
10 on the 21st. It was noted that these policies will typically be brought to the Board at the 2nd meeting of
11 the month due to the timing of their meetings. There will be a new numbering scheme that will also be
12 discussed at the next meeting to tie procedures to policies.

13

14 Commissioner Woolery commented on Policy 40 that he'd like action on it tonight due to the
15 timing nature of current hiring. It incorporates language from a District 3 policy into the hiring
16 policy that allows the part time staff in good standing and with one or more years' experience
17 to be given an automatic oral interview if they pass the hiring test.

18

19 **MOTION:** Commissioner Woolery moved and Commissioner Wells seconded to move this from a Discussion
20 to an Action Item to approve Policy 40. On vote, **Motion Carried 9/0**

- 21
- 22 • **Capital Facilities Committee:**
 - 23 • **Fales Rd. Project:** TCA received the building plans from the metal building contractor.

24

25 **B. OTHER MEETINGS ATTENDED**

- 26 1) **SNOPAC:** Thursday Feb 9th at 1:30pm there will be a presentation in regards to the governance.
27 The meeting can be viewed in person at SNOPAC or in a Webinar.
- 28 2) **Leadership Meeting:** Held February 1st. Had an investigator from the ME's office. Commissioner
29 Schaub updated the board on this presentation.
- 30 3) **Sno-Isle Commissioner Meeting:** The time of the meeting will be 1930, not 1830. It will be held
31 at Arlington Heights District 21 and the program should be swift water rescue.

32

33 **CALL ON BOARD**

34 Commissioner Waugh informed the Board that District 7 will be hosting the Sno-Isle Fire Commissioners
35 meeting on December 7th.

36

37 Commissioner Waugh noted he attended Legislative Day with Chief Silva to get some Fire District initiatives
38 supported and discussed a couple of the initiatives with the Board.

39

40 **ATTENDANCE CHECK**

41 All board members in attendance noted they would be available for the February 21, 2017 Regular Board
42 Meeting with the exception of Commissioner Waugh.

43

44 **EXECUTIVE SESSION**

45

46 The Commissioners went into Executive Session at 1956 for fifteen (15) minutes to discuss a Staff Contract per
47 RCW 42.30.140 (4) (a) and to review negotiations on the performance of a publicly bid contract per RCW
48 42.30.110 (1)(d).

49

50 Regular session resumed at 2011 with the following action:

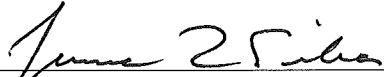
51

52 **MOTION:** Commissioner Wells moved and Commissioner Woolery seconded to approve the employment
53 contract with Michael Fitzgerald. On vote, **Motion Carried 9/0**

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The meeting was adjourned at 2015 pm by Commissioner Waugh.

Snohomish County Fire District #7



Jamie Silva
Secretary of the Board