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**Summary Minutes of the Regular Board Meeting
January 3, 2017**

Commissioner Waugh called the meeting of the Board of Fire Commissioners to order at 1900 hours. Commissioners Inman, Schaub, Schwartz, Snyder, Waugh, Willner, Fay and Wells were present. Commissioners Woolery and Palumbo were absent with prior notice.

A new discussion and possible action item regarding the ECFSS rate is to be added to the evening's agenda.

ELECT BOARD CHAIR

A. Policy 1-30

Commissioner Waugh called for nomination for the Board Chair position.

MOTION: Commissioner Snyder moved and Commissioner Fay seconded to nominate Commissioner Waugh as Board Chair. On vote, **Motion Carried 8/0**

MOTION: Commissioner Wells moved and Commissioner Schaub seconded to nominate Commissioner Snyder as Vice Chair. On vote, **Motion Carried 8/0**

MOTION: Commissioner Wells moved and Commissioner Snyder seconded to pass Resolution 2017-1 for District Secretary effective February 1, 2017. On vote, **Motion Carried 8/0**

GENERAL PUBLIC COMMENT: None

UNION COMMENT:

A. IAFF Local 2781: Michael McConnell invited to board to participate in the upcoming IAFF fire ops program in March 23-24. He will need to know right away for those that are interested in attending. He briefly covered the current contract negotiations, and thanked the chief and operations for identifying together an evaluation process together on staffing levels.

CHIEF'S REPORT

Chief Meek briefly discussed items from the Chief's Report. (See Board Packet for more details).

REGULAR BUSINESS

A. Consent Agenda Items:

- Calls for the Chair of the Board of Commissioners to Chair the Local Board of Trustees for the Board for Volunteer Firefighters.
- Vouchers #1-17 through #14-17 in the amount of \$565,864.96 was submitted for approval.
- The December 30, 2016 regular pay was submitted in the amount of \$1,501,914.54.

MOTION: Commissioner Schwartz moved and Commissioner Willner seconded to approve the above consent agenda items for vouchers and payroll. On vote, **Motion Carried 8/0**

MEETING AGENDA

A. Secretary's Report on Correspondence: None

B. Approval of Minutes

1
2 **1) Approve Regular Meeting Minutes of December 20, 2016**

3
4 **MOTION:** Commissioner Schwartz moved and Commissioner Wells seconded to approve the regular
5 meeting minutes of December 20, 2016. On vote, **Motion Carried 8/0**

6
7 **DISCUSSION ITEMS**

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9 **A. Policy Review**

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11 Chief Silva informed the board that the policy committee reviewed five policies. 10 more policies are
12 being reviewed at the next meeting February 6th. The third policy was updated from old District 3 by
13 Attorney Rich Davis and Pamella Holtgeerts.

- 14
15 1) **1-01: Administration & Operation Manual:** Tracked changes shown in red. No board questions.
16 2) **1-03: Organization of the District:** Tracked changes shown in red. No board questions.
17 3) **1-64: Whistle Blower:** this policy is required to have by law. New policy with no tracked changes.
18 Commissioner Schwartz had a correction on page 1 the 4th paragraph down starting with
19 "Retaliatory action..." the second to last work of the paragraph should be "of" not "or".
20

21
22 **MOTION:** Commissioner Wells moved and Commissioner Willner seconded to Policy 1-01, 1-03, and 1-64.
23 On vote, **Motion Carried 8/0**

24
25 **B. ECFSS Rate**

26
27 Chief Guptill discussed with the board the effects of the shop employment agreement and the shop rate options.
28 The 2016 member shop rates are currently \$107.43 per hour for members, \$112.81 per hour for associates,
29 \$45.11 per hour to shuttle for members and \$47.85 per hour to shuttle for associates. Increase options were a 2%
30 or a 3%. Both the options will help to rebuild the Leave and Capital funds which have been significantly depleted.
31 He recommended it be increased by 3%.
32

33
34 **MOTION:** Commissioner Schaub moved and Commissioner Snyder seconded to approve a 3% increase in the
35 shop rate. On vote, **Motion Carried 8/0**

36
37 **COMMISSIONER COMMITTEE REPORTS**

38
39 New 2017 committee sign ups were passed around.

- 40
41 1) **Strategic Communication Committee:** Discussions continue. The letter to Mill Creek was to be sent
42 out today.
43 2) **Safety Committee: (Schaub/Silva):** The commissioners commented on the amazing work that Bill
44 Wirtz does on the safety committee.
45 3) **Union Negotiations:** Scheduled for January 12.
46
47

48 **B. OTHER MEETINGS ATTENDED**

- 49 1) **SNOPAC/SNOCOM** (Waugh): Consolidation Meeting January 4th at District #1 at 8:30am.
50 2) **Leadership Meeting:** February 1st
51

52 **CALL ON BOARD**

53 Reminder to fill out commissioner apparel request forms.

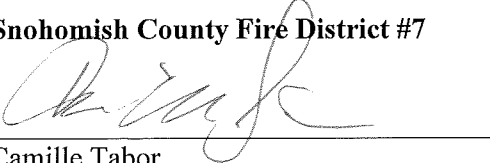
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ATTENDANCE CHECK

All board members in attendance noted they would be available for the January 17, 2017 Regular Board Meeting.

The meeting was adjourned at 7:41 pm by Commissioner Waugh.

Snohomish County Fire District #7



Camille Tabor
Secretary of the Board