



BOARD OF FIRE COMMISSIONERS MEETING AGENDA

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

May 12, 2026, 1730 hours

CALL TO ORDER

Vice Chairman Fay called the meeting to order at 1730 hours. In attendance were Commissioner Alsin, Commissioner Edwards, Commissioner Elmore, Vice Chairman Fay, Commissioner Schaub, and Commissioner Waugh; and via Zoom were Chairman Steinruck and Attorney Paxton. Additionally, District Secretary Snure was an excused absence.

PUBLIC COMMENT

N/A

UNION COMMENT

Firefighters Local 2781 Lieutenant Ray Sayah recognized Water Rescue Team Lead Pete Parrish, who recently received appreciation from an individual he rescued from the Skykomish River. Lieutenant Sayah thanked the Board for their support of the Water Rescue Team, including the purchase of a new jet boat and continued investment in training, noting the team's specialized and high-risk work. He also recognized the dedication of the Water Rescue Team and commented on the strong response to the recent lateral hiring process for firefighter and paramedic/firefighter positions, expressing appreciation for the Board's support.

DISTRICT HIGHLIGHTS

Recognition: Monroe House Fire Response & Rescue Efforts

Chief Park recognized Monroe resident Daryl Schlepp, neighbor Paul Strapac, and Officer Munguia for their actions during the March 11th Monroe house fire. Paul used a ladder to rescue Daryl from the second story of the home. Daryl, Paul, and their families were present to receive recognition. Officer Munguia was also recognized as one of the first responders on scene. Lieutenant Ray Sayah, the first engine on scene, shared a brief account of receiving the call and thanked Paul for his heroic actions and neighbor-to-neighbor assistance. Lieutenant Sayah presented a SRFR flag and a challenge coin in recognition of the rescue efforts. Lieutenant Sayah also recognized Officer Munguia as the first law enforcement officer on scene.

Proclamation: National Police Week

Chief Park recognized National Police Week, May 10th–16th, and honored representatives from the Monroe and Lake Stevens Police Departments for their dedication to keeping our community safe. He also expressed appreciation for the strong and ongoing partnership between our agencies.



Proclamation: National EMS Week

Commissioner Waugh recognized National EMS Week, May 17th–23rd, and acknowledged the dedication and service of all EMS professionals. The proclamation was presented to Deputy Chief of EMS Vincent Read, Deputy Chief of Facilities/Logistics Ron Rasmussen, and Assistant Chief of Operations Ryan Lundquist in recognition of their leadership and commitment to serving the community.

CHIEF'S REPORT

As presented. Chief Park recognized the 25-year milestones of Firefighter/Paramedic Brett Bergeron, Battalion Chief Justyn Shevlin, Lieutenant Dave Swearingen, Lieutenant Ben Taylor, and Driver Operator Jeremy Yoder, as well as the 20-year milestones of Driver Operator Tobin Beard, Lieutenant Steve Kuhlman, Driver Operator Filmore Norris, Mechanic Shawn Seltz, and Firefighter Ryan Stupey. Congratulations to everyone! Chief Park also highlighted the recent retirement ceremonies for Driver Operator Michael Snyder, with 26 years of combined service; Deputy Fire Marshal Craig Fisher, with 33 years of fire service; and Lieutenant Dave Swearingen, with 28 years of fire service. Thank you for your dedication and years of service to our communities.

Chief Park highlighted our Shop team for their ongoing dedication to inspiring the next generation of fire service mechanics through their annual presentations at Sno-Isle Skills Center. He also congratulated Kristopher Christensen on his promotion to Lieutenant. Congratulations, Lieutenant Christensen!

Additionally, a few reminders on upcoming events: Groundbreaking ceremonies for Station 81 on June 16th at 3 PM and Station 32 on June 23rd at 3 PM. The 26-01 SCFTA Graduation will take place on May 14th at 5 PM at Stanwood High School; the VFW Flags for Our Fallen Run will take place on May 16th at 9 AM at Lake Tye Park; and the Snohomish County Women in Fire Workshop will take place May 30th–31st at 9 AM at South County Training Grounds. There will be a Flag Ceremony for Driver Operator Joe Mulligan on Friday at Station 81 at 9 AM.

COMMISSIONER REPORTS

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Schaub	3/16/26	7/20/26	No
Finance Committee	Steinruck	3/26/26	5/28/26	No
Sno911	Waugh	4/28/26	5/21/26	Yes
Sno-Isle Commissioners	Fay	5/7/26	7/2/26	Yes
Leadership Meeting	Schaub	1/22/26	6/4/26	No
Policy Committee	Schaub	4/9/26	6/11/26	No
Community Advisory Committee	TBD	11/12/25	6/10/26	No
Labor Management	Steinruck	5/4/26	TBD	Yes
Intergovernance Committee	Elmore	2/26/26	5/12/26	Yes



Lake Stevens City Council	Steinruck	5/12/26	5/26/26	Yes
Monroe City Council	TBD	5/12/26	5/26/26	Yes

Sno911 – Commissioner Waugh reported that he relinquished his seat on the Sno911 Board after 25 years of service, and Chief Park will assume the role. Assistant Chief Lundquist attended the meeting in his place. The board discussed transitioning away from the current software platform, Tyler New World, as well as funding considerations and what the next several years may look like for the agencies involved. No decisions were made, as discussions remain in the early stages. Additional meetings are anticipated.

Sno-Isle Commissioners – Vice Chairman Fay reported that the meeting was an informal gathering with chiefs from Fire District 5. He noted that the meeting was well attended and that he appreciated the opportunity to meet everyone in person. No meeting will be held next month due to the conference in Chelan.

Labor Management – Chairman Steinruck was unable to attend the meeting and there was no report.

Intergovernance Committee – Commissioner Elmore reported that the meeting discussed regional opportunities and partnerships. They also discussed an update on the levy and the current status of efforts to provide meaningful information to the public and media.

Lake Stevens City Council – The Lake Stevens City Council Meeting was taking place concurrently with the SRFR Board Meeting this Tuesday evening, and there was no report.

Monroe City Council – Commissioner Alsin attended the Monroe City Council Meeting and reported that the relationship between SRFR and the Monroe City Council continues to strengthen. He noted the Monroe City Council expressed interest in attending future SRFR Board Meetings. Commissioner Alsin also reported that the City of Monroe is currently seeking a new City Administrator.

COMMITTEE MEETING MINUTES

N/A

CONSENT AGENDA

Approval of Vouchers

Benefits Vouchers: 26-1112 to 26-1126; (\$872,491.00)

AP Vouchers: 26-1127 to 26-1278; (\$1,969,141.96)

Approval of Payroll

April 30, 2026 Payroll (\$1,793,267.30)

Approval of Minutes

Approve Regular Board Meeting Minutes April 23, 2026



Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Edwards and 2nd by Commissioner Elmore.
On vote 7/0.

OLD BUSINESS

Discussion

BN Builders: GMP Phase 2, Contract Amendment 4

Deputy Chief Rasmussen introduced the representatives from Consertus (OAC) and BN Builders, and they presented GMP Phase 2, Contract Amendment 4 to the Board. Stations 32 and 81 are currently in the design phase (Phase 1C), and they reviewed the project timeline for both stations. Construction at Station 32 is scheduled to begin in July 2026, with completion anticipated in July 2027. Construction at Station 81 is scheduled to begin in September 2026, with completion anticipated in October 2027. Groundbreaking ceremonies are scheduled for Station 81 on June 16th at 3:00 PM and for Station 32 on June 23rd at 3:00 PM.

Motion to move GMP Phase 2, Contract Amendment 4, to an action item.

Motion by Commissioner Waugh and 2nd by Commissioner Schaub.
On vote 7/0.

Motion to approve GMP Phase 2, Contract Amendment 4 as presented.

Motion by Commissioner Schaub and 2nd by Commissioner Elmore.
On vote 7/0.

Action

N/A

NEW BUSINESS

Discussion

Policies for Review

- Policy 212 Procurement
- Policy 217 Federal Grants – FEMA – AFG Equipment Purchases
- Policy 221 Small Works Roster Contracting
- Policy 222 Federal Grants – FEMA – Staffing for Adequate Fire and Emergency Response (SAFER) Grants
- Policy 223 State and Local Grants
- Policy 608 Health Insurance Portability and Accountability Act (HIPAA) Training
- Policy 700 Use of District-Owned and Personal Property
- Policy 708 Public Alerts
- Policy 1008 Tuition Reimbursement
- Policy 1101 Emergency Power



Deputy Chief McConnell presented to the Board a first look at the policies for review and welcomed any questions.

Action

N/A

GOOD OF THE ORDER

Commissioner Waugh inquired whether there were any updates regarding the septic system for Station 71. Deputy Chief Rasmussen provided a brief update on the status of the septic system process. Commissioner Fay suggested we place this topic on the next meeting agenda if there are additional questions related to the station.

ATTENDANCE CHECK

Regular Commissioner Meeting Thursday, May 28, 2026, at 1730 - Station 31 Training Room/Zoom

EXECUTIVE SESSION

RCW 42.30.140(4)(b): Labor Negotiations

RCW 42.30.110(1)(g): Review the Performance of a Public Employee

Vice Chairman Fay called for an Executive Session to begin at 1833 hours for 15 minutes, until 1848 hours with expected action to follow. At 1848 hours, Vice Chairman Fay continued the Executive Session for an additional 24 minutes, until 1912 hours. Vice Chairman Fay resumed the regular Board of Commissioners Meeting at 1912 hours, and the meeting moved forward with the following motions.

Motion to authorize the Fire Chief to execute the Tentative Agreement between Snohomish Regional Fire & Rescue and the Represented Chief Officers group, contingent upon successful ratification by the membership and consistent with the terms presented to the Board. Any substantive modifications to the Tentative Agreement shall require further Board review and approval.

Motion by Commissioner Waugh and 2nd by Commissioner Elmore.

On vote 7/0.

Motion to approve the post-retirement medical exemption request and delegate authority to Chief Park to execute the agreement as presented.

Motion by Commissioner Elmore and 2nd by Commissioner Edwards.

On vote 7/0.

Meeting moved to Adjournment.

ADJOURNMENT

Vice Chairman Fay adjourned the meeting at 1914 hours.



SNOHOMISH REGIONAL FIRE & RESCUE

Commissioner Davin Alsin

Commissioner Rick Edwards

Commissioner Troy Elmore

Vice Chairman Randy Fay

Commissioner Jeff Schaub

Chairman Jim Steinruck

Commissioner Roy Waugh