SNOHOMISH REGIONAL FIRE & RESCUE

BOARD OF FIRE COMMISSIONERS MEETING MINUTES
SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom
163 Village Court, Monroe, WA 98272
April 9, 2026, 1730 hours

CALL TO ORDER

Chairman Steinruck called the meeting to order at 1730 hours. In attendance were Commissioner Edwards, Commissioner Elmore, Vice Chairman Fay, Commissioner Schaub, and Chairman Steinruck; and via Zoom were Commissioner Alsin, Commissioner Waugh, and Attorney Paxton. Additionally District Secretary Snure was an excused absence.

PUBLIC COMMENT

N/A

UNION COMMENT

N/A

DISTRICT HIGHLIGHTS

Proclamation: National Public Safety Telecommunicators Week
Chief Park presented a proclamation to 911 Dispatcher Jody Dennett in celebration of our dispatchers. We appreciate their partnership with fire and law enforcement.

Recognition: Act of Civic Pride – Citizen Dillon Janz
Chief Park recognized a recent act of civic pride in our community. During a windstorm, an American flag blew off a homeowner's house and this citizen folded the flag to leave it at the doorstep and then gave a salute. We appreciate this kind gesture and Driver/Operator Tickle presented a framed SRFR flag to Dillon Janz, 12-year veteran of the Oklahoma National Guard.

Recognition: Appreciation of Dedicated Service - Mayor Brett Gailey
Chief Park recognized Mayor Brett Gailey on his upcoming retirement and thanked him for his years of service as Mayor for Lake Stevens. Chief Park thanked Mayor Gailey for his partnership over the years and presented him with an SRFR helmet.

CHIEF'S REPORT

As presented. Chief Park thanked everyone for their participation in Scout Day and also thanked those who participated in the 2026 LLS Firefighter Stair Climb. He congratulated Lieutenant Hewitt on his retirement with 35 years of service; and he thanked Battalion Chief Karapostoles for his work with the recent Bars & Bugles promotional exam preparation course. Chief Park also highlighted our capital projects for Stations 32 & 81.

Vice Chairman Fay complimented the shop on their recent presentation; it was greatly appreciated.

Chief Park thanked our Community Relations team for their great work with educating our community. Welcome to Sydney Stout as our new Public Education Specialist and welcome to McKenna Morrelli as our new Administrative Specialist with EMS/Health & Safety.

Chief Park also mentioned that the Snohomish County Firefighters Pipes and Drums will be hosting their Annual Firefighters' Ball this weekend.

COMMISSIONER REPORTS

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Schaub	3/16/26	5/18/26	No
Finance Committee	Steinruck	3/26/26	4/23/26	No
Sno911	Waugh	3/19/26	4/16/26	No
Sno-Isle Commissioners	Fay	4/2/26	5/7/26	Yes
Leadership Meeting	Schaub	1/22/26	TBD	No
Policy Committee	Schaub	4/9/26	5/14/26	Yes
Community Advisory Committee	TBD	11/12/25	6/10/26	No
Labor Management	Steinruck	3/30/26	5/4/26	No
Intergovernance Committee	Elmore	2/26/26	TBD	No
Lake Stevens City Council	Steinruck	3/24/26	4/14/26	No
Monroe City Council	TBD	3/24/26	4/14/26	No

Policy Committee – Commissioner Schaub mentioned they met earlier today and reviewed 10 District policies.

COMMITTEE MEETING MINUTES

N/A

CONSENT AGENDA

Approval of Vouchers
Benefits Vouchers: 26-0953 to 26-0970; ($1,472,097.04)
AP Vouchers: 26-0831 to 26-0952; ($1,127,306.12)

Approval of Payroll
March 31, 2026 Payroll ($1,717,515.11)

Approval of Minutes
Approve Regular Board Meeting Minutes March 26, 2026
Approve Special Board Meeting Minutes April 1-2, 2026

Approval of Levy Resolution 2026-3 and Explanatory Statement

Motion to approve the Consent Agenda as submitted.
Motion by Commissioner Edwards and 2nd by Commissioner Schaub.
On Vote 7/0.

OLD BUSINESS

Discussion
N/A

Action
Policy 714 Artificial Intelligence

Motion to approve Policy 714 as submitted.
Motion by Commissioner Elmore and 2nd by Vice Chairman Fay.
On Vote 7/0.

NEW BUSINESS

Discussion
N/A

Action
Design Build Contract Amendment 3: Phase 1D, Early Works Package
Assistant Chief Messer reviewed the Phase 1D Early Works Package, which will allow us to get items on order so that we can keep moving forward with construction.

Motion to approve the Design Build Contract Amendment 3 as submitted.
Motion by Commissioner Schaub and 2nd by Commissioner Elmore.
On Vote 7/0.

GOOD OF THE ORDER

Commissioner Elmore commented that he appreciated the recognition at the beginning of our Board Meeting this evening.

Chairman Steinruck commented that Driver/Operator Joe Mulligan will have his retirement ceremony on May 15 at Station 81. He also highlighted the Station Design Conference in Reno in May, and the WFCA Chelan Conference in June.

ATTENDANCE CHECK

Regular Commissioner Meeting Thursday, April 23, 2026, at 1730 - Station 31 Training Room/Zoom

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EXECUTIVE SESSION
RCW 42.30.140(4)(b): Labor Negotiations

Chairman Steinruck called for an Executive Session pursuant to RCW 42.30.140(4)(b) Labor Negotiations, to begin at 1800 hours for 5 minutes, until 1805 hours, and with no expected action to follow. Chairman Steinruck resumed the regular Board of Commissioners Meeting at 1805 hours, and there was no action. Meeting moved to adjournment.

ADJOURNMENT
Chairman Steinruck adjourned the meeting at 1805 hours.

Commissioner Davin Alsin

Commissioner Jeff Schaub

Commissioner Rick Edwards

Chairman Jim Steinruck

Commissioner Troy Elmore

Commissioner Roy Waugh

Vice Chairman Randy Fay