

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53

**Summary Minutes of the Regular Board Meeting
December 18, 2018**

Commissioner Waugh called the meeting of the Board of Fire Commissioners to order at 1900 hours. Commissioners Fay, Schaub, Snyder, Waugh, Wells and Woolery were present.

AGENDA CHANGES:

- Addition to Secretary's Report on Correspondence: VFIS Letter.
- Additional Executive Session: Contract Services (RCW 42.30.140 Other Matters).

GENERAL PUBLIC COMMENT: None.

UNION COMMENT: None.

CHIEF'S REPORT

Chief Meek discussed items from the Chief's Report.

CONSENT AGENDA

A. Voucher Approval:

- Vouchers #3090-18 through #3266-18 in the amount of \$1,285,398.62 was previously approved and signed.
- Vouchers #3267-18 through #3335-18 in the amount of \$143,243.20.

B. Payroll Approval:

- The December 15, 2018 regular pay was submitted for approval in the amount of \$875,316.58.

C. Approval of Minutes

- 1) Approve Regular Meeting Minutes of December 4, 2018.
- 2) Approve Special Meeting Minutes – December 11, 2018 (Auditor Exit Conference).

D. Secretary's Report on Correspondence:

- 1) VFIS Letter.

MOTION: Commissioner Snyder moved and Commissioner Schaub seconded to approve the above consent agenda items. On vote, **Motion Carried 6/0**

DISCUSSION ITEMS:

A. Draft Resolution 2019-1 Establishing a Paid FMLA Trust Fund

No comments made.

ACTION ITEMS:

A. Policy 1-33 Meals/Lodging

MOTION: Commissioner Wells moved and Commissioner Woolery seconded to approve Policy 1-33 Meals/Lodging/Travel & Incidentals. On vote, **Motion Carried 6/0**

B. Resolution #2018-10 Establishing Area of Reasonable Proximity

MOTION: Commissioner Fay moved and Commissioner Schaub seconded to approve Resolution 2018-10 to establish an area of reasonable proximity. On vote, **Motion Carried 6/0**

1 **C. Resolution #2018-11 Services Provided to Unprotected Areas**

2
3 **MOTION:** Commissioner Schaub moved and Commissioner Woolery seconded to approve Resolution 2018-11
4 for services provided to unprotected area. On vote, **Motion Carried 6/0**

5
6 **D. Fireworks Position Letter to County Council**

7 Commissioner Schaub wanted to clarify that he voted against it last meeting because he wanted it to be banned
8 for the entire fire district, not just the unincorporated areas. Commissioner Snyder was against the vote for the
9 letter but was absent at the last meeting.

10
11 **MOTION:** Commissioner Woolery moved and Commissioner Fay seconded to approve Commissioner Waugh
12 to sign the fireworks position letter to County Council. On vote, **Motion Carried 4/2.**

13
14 **E. Increase in 2019 Shop Fees**

15 Brief discussion took place surrounding the increase in next year's shop fees and it was noted these new rates
16 are still below the market rates.

17
18 **MOTION:** Commissioner Snyder moved and Commissioner Fay seconded to approve the increase of the 2019
19 shop fees. On vote, **Motion Carried 6/0**

20
21 **COMMISSIONER COMMITTEE REPORTS**

22 **A. Policy Committee:** Meeting next January 7th, 2019 at 5pm in the Admin Building POD

23 **B. Safety Committee:** Met December 17, 2018 – 1800 Station 71. Commissioner Schaub commented on
24 recent safety incidents and plans to resolve them. It was recommended that a more thorough process be
25 laid out for follow-through on safety incidents.

26 **C. Strategic Plan:** A draft of the report will be available January 8th and is set to be presented at the Feb 5
27 board meeting where both Kendall Hodson and Dr. Pat Sikora will be in attendance.

28
29 **OTHER MEETINGS ATTENDED**

30 **A. Leadership Meeting:** Met December 5th 0900 at Station 71 Training Room. Meets next February 21,
31 2019 0900 at Gold Creek Community Church. Commissioner Waugh felt it was a great presentation of
32 what was accomplished and goals laid out for the upcoming year. It was suggested that the leadership
33 presentation occur next time before approving the budget and to require all the Commissioners attend.

34 **B. Sno-Isle Commissioner Meeting:** Met December 6, 2018 – 1930 at Marysville Fire District Station
35 #62. The program was on the State of the County. Meets next January 26, 2019 1930 at Shawn
36 O'Donnell's.

37 **C. 522 Meeting:** January 9th there will be a public meeting at 1830. DOT is installing ramp meters lights
38 on Echo Lake and Fales in the spring.

39 **D. Joint Leadership Team Building Retreat:** Scheduled for February 11, 2019 at 0800 – February 13,
40 2019 1700 at Camp Orkila, Orcas Island.

41
42 **OLD BUSINESS:** None

43
44 **CALL ON BOARD:**

45 Commissioner Waugh would like to propose considering going to day meetings on Thursday afternoon at
46 possibly around 3pm to alleviate the staff from staying long days to attend the meetings.

47
48 **ATTENDANCE CHECK**

49 All board members in attendance noted they would be available for the Wednesday January 2, 2019 Regular
50 Board Meeting at the Administration Building. (This day was previously changed due to the New Year holiday)

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53

EXECUTIVE SESSION:

The Commissioners went into Executive Session at 1935 for thirty (30) minutes to discuss ALS Service Contracts to neighboring agencies and Non-Represented Employee Benefit Package and Contract Services per RCW 42.30.140.

Regular session resumed at 2027 with no action as a result.

The meeting was adjourned at 2028 pm by Commissioner Waugh.

Snohomish County Fire District #7



Jamie Silva
Secretary of the Board