

**Summary Minutes of the Special Board Meeting  
February 13, 2018**

The Board of Fire Commissioners for SCFPD #7 and SCFPD#8 met in special session on February 13, 2016 at 6pm at the Lake Stevens Conference Center at 10518 18<sup>th</sup> Street SE, Lake Stevens, WA 98258.

The purpose of the Special meeting was to discuss future District 7 & Lake Stevens Fire partnership opportunities.

Present for the meeting from SCFPD #7 were Fire Commissioners Fay, Schaub, Snyder, Waugh, Wells and Woolery. Also present were Fire Chief Meek, Assistant Chief Silva, Assistant Chief Guptill, Assistant Chief Andrews and Finance Director Camille Tabor

Present for the meeting from SCFPD #8 were Fire Commissioners Elmore, Gagnon, and Steinruck. Also present were Fire Chief O'Brien, Deputy Chief Huff, Deputy Chief Messer, and Leah Schoof – Director of Finance & Administration.

Many other staff were present from SCFD#7 and SCFD#8 as well as attendees from other local fire districts.

SCFD#8 Commissioner Steinruck opened the meeting at 6pm.

Chief O'Brien introduced Bill Cushman and then opened the presentation.

Deputy Chief Huff presented an overview of Lake Stevens Fire and Assistant Chief Andrews presented an overview of SCFD#7.

Chief Meek then gave a merging districts presentation.

A 5 minute break was then given.

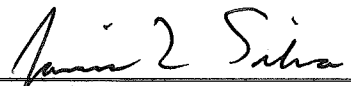
Bill Cushman gave a presentation on the financial summary of a partnership. Camille Tabor and Leah Schoof presented the Financial Model Assumptions, finance baselines. They invited the commissioners of both districts to contact the Chiefs if they were interested in diving further into the financial model.

Both union presidents, Lisa Defenbaugh and Michael McConnell, spoke positively on behalf of the merge as well as merging unions. An ILA between the two unions would be the first step and anticipate the completion of the merged unions to be mid-March.

Chief O'Brien and Meek wrapped up the presentation with potential improvements to service with a merge as well as a merger timeline.

Commissioner Steinruck moved and Commissioner Gagnon seconded to adjourn the meeting at 7:30pm. On Vote, **Motion Carried 9/0.**

**Snohomish County Fire District #7**

  
\_\_\_\_\_  
Jamie Silva  
Secretary of the Board