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**Summary Minutes of the Regular Board Meeting  
December 5, 2017**

Commissioner Waugh called the meeting of the Board of Fire Commissioners to order at 1900 hours. Commissioners Fay, Inman, Schaub, Schwartz, Snyder, Waugh, Willner, Wells, and Woolery were present.

**Agenda Changes:**

Added Action Item B to appoint a Snohomish County 911 representative.

**GENERAL PUBLIC COMMENT:** None

**UNION COMMENT:**

**Union 2781:** None

**CHIEF'S REPORT**

Chief Meek briefly discussed items from the Chief's Report.

**CONSENT AGENDA**

**A. Voucher Approval:**

- Vouchers #3191-17 through 3274-17 in the amount of \$607,748.59 was submitted for approval.

**B. Payroll Approval:**

- The November 30, 2017 regular pay was submitted in the amount of \$914,794.97.

**C. Secretary's Report on Correspondence:**

**D. Approval of Minutes**

- 1) Approve Regular Meeting Minutes of November 21, 2017.

**MOTION:** Commissioner Woolery moved and Commissioner Schwartz seconded to approve the above consent agenda items. On vote, **Motion Carried 9/0**

**DISCUSSION ITEMS:**

**A. Budget Amendment #3**

Brief discussion took place.

**B. AIA Contract with Rice, Fergus, Miller**

Chief Silva noted that the District Attorney had some pretty significant comments one being the 12% for reimbursable expenses and felt that 10% was more the average in addition to a few other items.

**C. Union Request – Delay deadline for Wellness Incentive Program**

Commissioner Waugh noted the union would like to move it to April 1<sup>st</sup> to begin the program that was supposed to kick in January. His concern with the letter was they were requesting the benefit retroactive to January 1 for the program to be initiated April 1<sup>st</sup>. 2016 physicals were being allowed in order to get the Incentive program completed in time with the contract deadline. It was thought if they used the 2017 physical and validated that to qualify for the Incentive Program, then it would be retroactive to January.

**MOTION:** Commissioner Fay moved and Commissioner Snyder seconded to move this discussion to an action item and approve the union's request to delay the deadline to April 1<sup>st</sup> for the Wellness Incentive Program for 2017 with the exception that the 2017 physical must be used in order to receive the retro back to January 1, 2018. On vote, **Motion Carried 8/1** Commissioner Wells opposed.

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3 **ACTION ITEMS**

4 **A. Post-Retirement Medical Contract:**

5 **MOTION:** Commissioner Schaub moved and Commissioner Willner seconded to approve the post-retirement  
6 medical contract for Michael Dickinson. On vote, **Motion Carried 9/0**  
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9 **B. Snohomish County 911 Representative**

10 **MOTION:** Commissioner Snyder moved and Commissioner Woolery seconded to approve the appointment of  
11 AC Guptill as primary and Commissioner Waugh as secondary for the Snohomish County 911 representative.  
12 On vote, **Motion Carried 9/0**  
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15 **COMMISSIONER COMMITTEE REPORTS**

16 **A. Mill Creek Contract Negotiations:** TBD to review complete draft contract

17 **B. Policy Committee:** Next meeting December 4 at 1700 at the Admin Building. The January meeting  
18 was moved to the 8<sup>th</sup>. It is thought there are about ten policies left to review.

19 **C. Safety Committee:** Minutes were included in the packet. There will be no December meeting. There  
20 was a lengthy discussion on what to do with vehicle accidents. District 1 indicated that their accident  
21 rate is up as well. Commissioner Schwartz inquired if it was possibly due to inexperienced drivers or  
22 learning new vehicles due to the merger and it was agreed that was a possibility. Brief discussion took  
23 place surrounding vehicle accidents.  
24

25 **D. Risk Management:** Next meetings will be:

- 26 a. April 24, 2018 at 1830 at Fire District 15  
27 b. August 28, 2018 at 1830 at Fire District 15  
28 c. November 6, 2018 at 1830 at Fire District 15

29 **E. Union Negotiations: IAFF Supervisors:** Meetings are scheduled for December 12<sup>th</sup> tentatively and  
30 18<sup>th</sup>.

31 **F. Capital Facilities:**

- 32 a. **Station 33:** The main issues are the wetland in the front in the way that is hampering getting  
33 the vehicles in and out. Hoping to get the vault in and all paved soon. The civil engineer is  
34 working with the county on the soil sample issue. Soil samples were not reported correctly,  
35 with an error in omissions, and there is a lot of rock to deal with. There is a considerable cost  
36 increase due to 7 to 9 feet of solid rock. TCA, the contracted architecture firm, has filed a  
37 claim with their insurance carrier to mitigate this. The District is also dealing with Allied on  
38 the septic system, the drawing didn't show the connections as it should, so Allied assumed the  
39 district was putting it in and are also working with TCA on mitigating this by sharing the cost  
40 50/50. A brief discussion continued regarding couple other small issues remaining to work out.  
41 b. **Rental at the training property:** Rented out at a subsidized rate currently but with many new  
42 updates the new roof, floors, deck, railings and paint with expenses estimated at \$20,000-  
43 \$25,000.  
44

45 **A. OTHER MEETINGS ATTENDED**

46 1) **SNOPAC:** Commissioner Waugh commented that it was mostly consolidation topics. The District will  
47 be having a presentation here Thursday night on the SERS radio system. The SERS presenter Ralph  
48 Kers would like to come out to visit this board in the New Year. The Zone 11 Chiefs and the  
49 Snohomish County Fire Chiefs Association are discussing some type of SERS radio funding through a  
50 county wide agreement. AC Andrews noted one of the major concerns of this funding would be that if  
51 it is placed on property taxes it could have an impact on pro-rationing and could also affect the  
52 Districts main funding of property taxes. There is a law that allows for funding of a radio system  
53

1 through sales tax that would not affect a fire districts taxes. A sales tax would also be a continuous tax  
2 (.1% allowed by law). Brief discussion took place surrounding taxes.

3 2) **Leadership Meeting:** Next meeting December 6 at 0900 at Station 71.

4 3) **Sno-Isle Commissioner Meeting:** Next meeting December 7, 2017 1930 at District 7, Station 31  
5 with ham and brisket prepared by AC Silva.  
6

7 **OLD BUSINESS:** None  
8

9 **CALL ON BOARD**

10 Commissioner Inman provided his official letter of resignation to be effective December 15<sup>th</sup>, 2017.  
11

12 Commissioner Schwartz noted that the Sno-Isle library system is considering increasing their levy rate and the  
13 fire districts taxes would be affected by that.  
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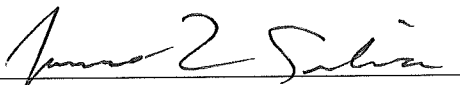
15 Chief Meek presented awards and dessert to Commissioners Inman, Schwartz and Willner thanking them for  
16 their service as commissioners of Snohomish County Fire District 7. This will be Commissioner Inman and  
17 Willner' s last board meeting and December 19<sup>th</sup> will be Commissioner Schwartz's last board meeting.  
18

19 **ATTENDANCE CHECK**

20 All board members in attendance noted they would be available for the December 19, 2017 Regular Board  
21 meeting at Station 71 with the exception of the resignations of Commissioners Inman and Willner.  
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23 The meeting was adjourned at 7:55 pm by Commissioner Waugh.  
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25 **Snohomish County Fire District #7**  
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29 Jamie Silva  
30 Secretary of the Board  
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