

**Summary Minutes of the Regular Board Meeting
October 3, 2017**

Commissioner Waugh called the meeting of the Board of Fire Commissioners to order at 1900 hours. Commissioners Fay, Inman, Schaub, Schwartz, Snyder, Waugh, Wells, Willner and Woolery were present.

Agenda Changes: Policies 5, 42 and 43 were pulled from tonight's meeting for further comment. They will be back for discussion at a future meeting.

GENERAL PUBLIC COMMENT: None

UNION COMMENT: Mike McConnell congratulated Evan Adolf as he begins his shifts as Battalion Chief. He also applauded Mike Hill for his commitment to the District. Chief Adolf and Lieutenant Hill will be working on the same shift and believes they are going to be a strong team. The firefighters union passed the new union contract and the implementation of it has begun.

CHIEF'S REPORT

Chief Meek briefly discussed items from the Chief's Report.

CONSENT AGENDA

A. Voucher Approval:

- Vouchers #2555-17 through #2715-17 in the amount of \$666,729.32 was submitted for approval.

B. Payroll Approval:

- The September 30, 2017 regular pay was submitted in the amount of \$1,027,319.90.

MOTION: Commissioner Snyder moved and Commissioner Woolery seconded to approve the above consent agenda items. On vote, **Motion Carried 9/0**

C. Secretary's Report on Correspondence:

D. Approval of Minutes

- 1) Approve Regular Meeting Minutes of September 19, 2017.

MOTION: Commissioner Snyder moved and Commissioner Willner seconded to approve the meeting minutes of September 19, 2017. On vote, **Motion Carried 9/0**

Commissioner Schwartz requested page 2 line 49 be changed from there's to there are. On page 2 line 53 that ring be changed to right. Also, on page 3 line 48 to add the word dispatch before consolidation.

DISCUSSION ITEMS:

A. Admin Building Open House – Discuss time of day and date

Chief Meek asked the board if they have any input on the day and time for the open house. They responded that it should be held at the time thought to have the best turn out. Chief Guptill will be scheduling this in the near future.

ACTION ITEMS

A. Approve Policies 34, 41, 44 and 45

Commissioner Schwartz questioned the wording of policy 45. The board did not feel it necessary to make any changes.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53

MOTION: Commissioner Fay moved and Commissioner Willner seconded to approve polices 34, 41, 44 and 45. On vote, **Motion Carried 9/0**

B. *Inter-local Agreement with Snohomish County*

Commissioner Schwartz questioned the language and the areas that would receive service per this agreement. It was suggested that the agreement be tabled and discussed further when Chief Silva was present.

C. *Board Motion to increase the retirement medical for retirees*

Camille requested the board approve an increase of 1.5% to the retirement medical for the months of November and December based on the 2017 cost of living increase. She also requested they approve an increase of 2.5% beginning in January 2018.

MOTION: Commissioner Fay moved and Commissioner Schaub seconded to increase the retirement medical for retirees. On vote, **Motion Carried 9/0**

D. *Board Motion to Allow the Fire Chief to terminate the agreement with Caselle*

Camille asked the board to allow the Fire Chief to terminate the agreement with Caselle due to the software not being able to meet our needs.

MOTION: Commissioner Wells moved and Commissioner Inman seconded to allow the Fire Chief to terminate the agreement with Caselle. On vote, **Motion Carried 8/1. Commissioner Schwartz opposed.**

COMMISSIONER COMMITTEE REPORTS

A. *Mill Creek Contract Negotiations:* Chief Meek and Commissioner Fay have a meeting on October 12, 2017 to clean up the contract language.

B. *Policy Committee:* Next meeting to be held October 9, 2017 at 17:00 at the Admin Building. Commissioner Waugh reminded them that policy 40 still needs to be addressed.

C. *Safety Committee:* Commissioner Schaub commented the safety committee works very cooperative towards continuous quality improvements. The minutes will be included in the next board packet.

D. *Capital Facilities Committee:*

a. **Station 33:** Chief Meek presented aerial photos of the work that has begun at ST 33.

A. OTHER MEETINGS ATTENDED

1) **SNOPAC:** The SNOPAC / SNOCOM dispatch consolidation vote is scheduled for next Thursday, October 12, 2017.

2) **Leadership Meeting:** October 4th 0900 at Station 31.

3) **Sno-Isle Commissioner Meeting:** October 5, 2017 19:30 at Camano Island Fire & Rescue

OLD BUSINESS: None

CALL ON BOARD

Commissioner Fay attended Hero's Day at Bob's Corn on Saturday, September 30, 2017. He noted that there was a large turn out and that the crews did a great job.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53

ATTENDANCE CHECK

All board members in attendance noted they would be available for the October 17, 2017 Regular Board meeting at the new Admin Building with the exception of Commissioner Snyder.

EXECUTIVE SESSION:

The Commissioners went into Executive Session at 7:47 pm for 10 (ten) minutes to discuss a collective bargaining contract per RCW 42.30.140(4)(a). An additional 5 (five) minutes was requested.

Regular session resumed at 8:04 pm with no action as a result.

The meeting was adjourned at 8:05 pm by Commissioner Waugh.

Snohomish County Fire District #7



Jamie Silva
Secretary of the Board