

**Summary Minutes of the Regular Board Meeting
June 6, 2017**

Commissioner Waugh called the meeting of the Board of Fire Commissioners to order at 1900 hours. Commissioners Inman, Schaub, Snyder, Schwartz, Waugh, Wells, Willner and Woolery were present. Commissioner Fay was excused from the meeting.

Added to the agenda:

- Executive Session to discuss a public contract

GENERAL PUBLIC COMMENT: None

UNION COMMENT: None

CHIEF'S REPORT

Chief Meek briefly discussed items from the Chief's Report.

CONSENT AGENDA

A. Board for Volunteer Firefighters: None.

B. Voucher Approval:

- Vouchers #1364-17 through #1468-17 in the amount of \$202,156.28 was previously approved.
- Vouchers #1469-17 through #1585-17 in the amount of \$568,133.84 was submitted for approval.

C. Payroll Approval:

- The May 31, 2017 regular pay was submitted in the amount of \$822,388.15

D. Secretary's Report on Correspondence: None

E. Approval of Minutes

- 1) Approve Regular Meeting Minutes of May 16, 2017

MOTION: Commissioner Inman moved and Commissioner Snyder seconded to approve the above consent agenda items. On vote, **Motion Carried 8/0**

DISCUSSION ITEMS: None

ACTION ITEMS

A. Letter from CAS Settlement for Processing Error

Chief Meek reminded the board of the CAS processing error of roughly \$11,000. CAS countered to our request to pay for this error with an offer to waive the administrative fees of \$8,469.06.

MOTION: Commissioner Schaub moved and Commissioner Willner seconded to approve CAS's offer to waive the administrative fees for settlement of the error. On vote, **Motion Carried 8/0**

B. Policy 26, 27 & 29

Chief Silva noted that the addressing of the small works roster is covered in a resolution therefore not needed to be included in the policy.

MOTION: Commissioner Inman moved and Commissioner Willner seconded to approve Policy 26 Inventory Supply Control, Policy 27 Emergency Medical Services, and Policy 29 District Finances. On vote, **Motion Carried 8/0**

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2 **C. Rescind Policy 28**

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4 **MOTION:** Commissioner Snyder moved and Commissioner Schaub seconded to approve rescinding Policy 28
5 Vocational Firefighter Program. On vote, **Motion Carried 8/0**

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7 **COMMISSIONER COMMITTEE REPORTS**

8 **A. Mill Creek Contract Negotiations:** They did offer to meet June 26-30th. Commissioner Waugh
9 confirmed he was gone that week so Chief Meek will touch base with Commissioner Fay to see if he'd
10 be available.

11 **B. Union Negotiations:** Tentatively set up a meeting for June 15 and are awaiting Union confirmation.
12 The union recommended using the Doodle style calendar in the future for efficiency of picking
13 available dates.

14 **C. Capital Facilities Committee:**

15 a. **Station 33:** It was noted there's a small wetland that runs along Fales Road. A marine wetland
16 biologist didn't see any problem with filling in the small wetland, nor did the county have a
17 problem. Someone asked the district a week ago if DOE had been contacted for the wetland
18 permit. It was discovered that it is an 18 month process to get approval to do that. It was
19 decided to work around the wetland and the North side of the driveway will have a hook in it
20 to avoid the wetland. It changes the parking configuration a bit and loses one parking stall but
21 was not worth waiting a year and a half to keep it. Bid opening is July 6th. Conditional Use
22 Permit next Wednesday at 10am in the Snohomish County Building Dept 1st Floor. AC Guptill
23 will get an exact room.

24 b. **Admin Bldg:** A Budget Planner was presented to the board by AC Guptill. He explained a
25 couple change orders and asked for approval by the board for the budget total of \$601,413.25.
26 He also noted that this budget does not include a bid for a required sidewalk between the two
27 buildings.
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30 **MOTION:** Commissioner Schaub moved and Commissioner Inman seconded to approve the Admin Building
31 budget of \$601,413.25. On vote, **Motion Carried 8/0**

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33 **D. OTHER MEETINGS ATTENDED**

34 1) **SNOPAC/SNOCOM:** They voted on a timeline to adopt and plan to have all boards vote on an
35 Interlocal in October with it ready on January 1st. The plan is to take all of 2018 to bring it
36 together.

37 2) **Leadership Meeting:** Meeting is June 7th.

38 3) **Sno-Isle Commissioner Meeting:** No June meeting -Chelan Conference is June 3rd. Next meeting
39 July 20th at Lake Roesiger Annual BBQ.
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41 **CALL ON BOARD** None

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43 **ATTENDANCE CHECK**

44 All board members in attendance noted they would be available for the June 20, 2017 Regular Board Meeting.
45 Reminder that the July 4th meeting has been moved to Thursday July 6th.
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48 **EXECUTIVE SESSION**

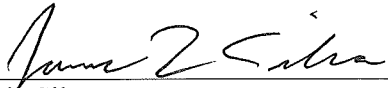
49 The Commissioners went into Executive Session at 1933 for thirty (30) minutes regarding a public contract per
50 RCW 42.30.110(1)(d).
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52 Regular session resumed at 2003 with the following action:
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1 **MOTION:** Commissioner Wells moved and Commissioner Inman seconded to approve to continue negotiating
2 with Mill Creek on the contract and to send correspondence. On vote, **Motion Carried 8/0**
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5 The meeting was adjourned at 2006 by Commissioner Waugh.
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7 **Snohomish County Fire District #7**
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11 Jamie Silva
12 Secretary of the Board
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