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**Summary Minutes of the Regular Board Meeting
May 16, 2017**

Commissioner Waugh called the meeting of the Board of Fire Commissioners to order at 1900 hours. Commissioners Fay, Schaub, Snyder, Waugh, Wells, and Woolery were present. Commissioner Inman, Schwartz and Willner were excused from the meeting.

GENERAL PUBLIC COMMENT: None

UNION COMMENT:

IAFF UNION 2781: Michael McConnell noted the union was looking forward to working with the District in bargaining the impacts in changes in policy & procedure. The union formally notified the District of their request to bargain the affects to any policy & procedure changes regarding wages, hours and working conditions and supports the timely processing of updating the policies.

He thanked the Pro Committee for the upcoming levy lid lift. Commissioner Waugh, Sue Skillen and Senator Guy Palumbo will be working on a Pro statement over the next week.

The union announced their public endorsement for Randy Fay for Commissioner and supports continuing his service to the District.

CHIEF'S REPORT

Chief Meek briefly discussed items from the Chief's Report. He noted that the format for the chiefs report changed to include a report from each program manager and that this would occur on the second meeting of each month.

He presented a cleaned up and updated version of the management plan. Commissioner Schaub questioned the clarification of the commissioner positions and noted it doesn't seem the management plan lines up with it. Management noted they would double check on this.

Chief Meek noted there has been no response from CAS regarding the letter requesting payment of a processing error.

CONSENT AGENDA

A. Board for Volunteer Firefighters: None.

B. Voucher Approval:

- Vouchers #1189-17 through #1363-17 in the amount of \$621,530.10 was submitted for approval.

MOTION: Commissioner Wells moved and Commissioner Fay seconded to approve the above consent agenda item for the above vouchers. On vote, **Motion Carried 6/0**

C. Payroll Approval:

- The May 15, 2017 regular pay was submitted in the amount of \$842,405.14

MOTION: Commissioner Snyder moved and Commissioner Schaub seconded to approve the above consent agenda item for payroll. On vote, **Motion Carried 6/0**

D. Secretary's Report on Correspondence: None

E. Approval of Minutes

- 1) Approve Regular Meeting Minutes of May 2, 2017

MOTION: Commissioner Wells moved and Commissioner Fay seconded to approve the above consent agenda items for minutes. On vote, **Motion Carried 6/0**

1 **DISCUSSION ITEMS:**

2 **A. Discuss Policies 26-29 and 31**

3
4 Assistant Chief Silva briefly went over the changes of each policy. Policy #26 Inventory and Supply Control
5 didn't have any significant updates, Policy #27 Emergency Medical Services added Community Resource
6 Paramedic to the scope under EMS services. The Policy Committee is asking the board to rescind Policy #28
7 Vocational Firefighter Program due to non-utilization. Policy #29 District Finances had cut some information
8 from the old District 3 policy including a chart that will make it easier to see spending range requirement. This
9 policy was sent to Rich Davis for his review and approval. Policy #31 Code of Conduct has been sent to Shannon
10 Ragonesi for review with her changes tracked.

11
12 Commissioner Waugh asked where the mention of the small works roster was in Policy #29 that seems to be
13 missing. Commissioner Fay inquired into the striking out of the sole source language and what the reason was.
14 Chief Silva noted it was replaced by the language that accompanied the new chart added by Rick Davis.

15
16 Commissioner Waugh noted the language in Policy #31 that mentions "intoxicating liquor" may be better stated
17 as "intoxicating substance". He also noted the level may also need to be mentioned, as it seems there's a lot of
18 leeway left in the policy.

19
20 Commissioner Fay commented on the language as it relates to code operations, the line of page 86 "additionally
21 special care should be taken when approaching intersections" seems too open to interpretation.

22
23 **B. Resolution 2017-6 Exemption from Alternative Fuels**

24
25 Assistant Chief Silva summarized that this resolution is to exempt the District from having to use alternative
26 fuels.

27
28 **MOTION:** Commissioner Fay moved and Commissioner Schaub seconded to move this discussion to an action
29 item. On vote, **Motion Carried 6/0**

30
31
32 Commissioner Wells requested to bold the third "Whereas" in the resolution to match the formatting.

33
34 Assistant Chief Guptill noted that the use of biodiesel fuels for the diesel trucks in some cases voids their
35 warranties and is also not available commercially.

36
37 **MOTION:** Commissioner Snyder moved and Commissioner Wells seconded to approve Resolution 2017-6
38 Exemption from Alternative Fuels. On vote, **Motion Carried 6/0**

39
40
41 **ACTION ITEMS**

42 None

43
44 **COMMISSIONER COMMITTEE REPORTS**

45 **A. Mill Creek:** Chief Meek noted they would try to meet up with Bob Stowe one more time before
46 convening the committee back together. It will be at least 2 weeks before they get back together to
47 discuss the last proposal.

48 **B. Union Negotiations:** They are wrapping up some documents on some counter proposals and working
49 to set a meeting the next week.

50 **C. Capital Facilities Committee:**

- 51 a. TCA has asked for a meeting so that group will set a date.
52 b. Public hearing notice went out for the conditional use permit for the Fales Road station.
53 Scheduled June 14th 10am at the County Hearing Examiners Office, 1st Floor Hearing Room.

c. It was noted that Marc Inman stepped in this committee in place of Commissioner Palumbo

C. OTHER MEETINGS ATTENDED

- 1) **SNOPAC/SNOCOM:** Meeting is Thursday
- 2) **Sno-Isle Commissioner Meeting:** Chelan Conference is June 3rd. Next meeting July 20th at Lake Roesiger
- 3) **Leadership Meeting:** June 7th

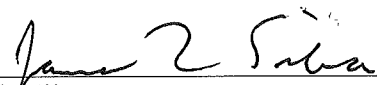
CALL ON BOARD None

ATTENDANCE CHECK

All board members in attendance noted they would be available for the June 6, 2017 Regular Board Meeting with the exception of Commissioner Fay.

The meeting was adjourned at 7:24 p.m. by Commissioner Waugh.

Snohomish County Fire District #7



 Jamie Silva
 Secretary of the Board