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**Summary Minutes of the Regular Board Meeting
October 13, 2016**

Commissioner Waugh called the meeting of the Board of Fire Commissioners to order at 1900 hours. Commissioners Inman, Schaub, Shwartz, Snyder, Waugh, Wells, Woolery and Willner were present. Commissioner Palumbo was absent with prior notice.

GENERAL PUBLIC COMMENT

A. Citizen Gottleib Ribary spoke to the Board about his concerns for the District purchasing an Admin Building over purchasing a new station out by Hwy 203 to improve service out that way.

UNION COMMENT

IAFF: Michael McConnell spoke briefly with the Board regarding how well the recent merger is going.

CHIEF'S REPORT

Chief Meek briefly discussed items form the Chief's Report. (See Board Packet for more details).

REGULAR BUSINESS

A. Consent Agenda Items:

- The October 15, 2016 regular pay was submitted in the amount of \$602,161.21
- Vouchers #1118-16 through #1192-16 in the amount of \$241,080.78 was pre-approved per Board Policy.
- Vouchers #1193-16 through #1309-16 in the amount of \$298,822.39 was submitted for approval.

MOTION: Commissioner Snyder moved and Commissioner Willner seconded to approve the above vouchers. On vote, **Motion Carried 9/0**

MOTION: Commissioner Snyder moved and Commissioner Schaub seconded to approve the payroll as presented above. On vote, **Motion Carried 9/0**

MEETING AGENDA

A. Secretary's Report on Correspondence: None.

B. Approval of Minutes

1) Approve Regular Joint Meeting Minutes of September 22, 2016

MOTION: Commissioner Willner Moved and Commissioner Schaub seconded to approve the regular meeting minutes of September 22, 2016.

Commissioner Schwartz noted on page 20 of the board packet, Page 3 Section H of the Minutes, the Motion carried was note 8/0, it was 7/0/1 as Commissioner Schwartz did not vote because he felt it should have been voted by District 7 only Commissioners as it dealt with a District 7 contract with the medical doctor.

On vote, **Motion Carried 9/0**

2) Approve District 3 Special Meeting minutes of September 30, 2016

MOTION: Commissioner Snyder moved and Commissioner Woolery seconded to approve the District 3 Special Meeting of September 30, 2016.

1 *Page 22 of the Board Packet, Page 1 line 37 of the minutes the expense levy resolution expense*
2 *increase should say it was a 5.93% increase. Line 43 should also note there was a 16.41% increase.*
3

4 On vote, **Motion Carried 7/0.**
5

6 **C. Resolution 2016-14 Change to Board Meeting Days and Locations**
7

8 The change is to move the board meeting dates to the first and third Tuesdays of each month with the 1st
9 located at Station 71 and the 3rd located at Station 31 and the start time to remain at 7pm. It was noted that
10 this resolution is to be effective November 1, 2016.
11

12 **MOTION:** Commissioner Snyder and Commissioner Wells seconded to approve Resolution 2016-14
13 Change to Board Meeting Days and Locations. On vote, **Motion Carried 9/0**
14

15
16 **D. Resolution 2016-15 Authorize the Issuance of Burn Permits**
17

18 **MOTION:** Commissioner Schaub moved and Commissioner Snyder seconded to approve Resolution 2016-15
19 Authorizing the Issuance of Burn Permits to the Old District 3 boundaries.
20

21 Commissioner Schwartz feels it is discriminating the rest of the district and therefore can't vote for this.
22 It was agreed that this will need to be discussed by the board in more depth but the main reason for the
23 immediate term was to allow those who were able to purchase burn permits prior to the merge to be able
24 to continue to issue them and allow the charge of \$25. Brief discussion took place surrounding the future
25 plans for outdoor burning in the district.
26

27 On vote, **Motion Carried 8/1/0.** Commissioner Schwartz opposed.
28

29 **E. Board Policy 1-63 Outdoor Burning**
30

31 **MOTION:** Commissioner Wells moved and Commissioner Snyder seconded to approve Board Policy 1-63
32 Outdoor Burning. On vote, **Motion Carried 9/0**
33

34 **F. Interlocal with Snohomish County – Fire Investigation Services**
35

36 Chief Meek noted that prior to the merge there was an Interlocal in place to allow fire investigation
37 services to Snohomish County.
38

39 **MOTION:** Commissioner Schwartz moved and Commissioner Willner seconded to approve the Interlocal
40 with Snohomish County for Fire Investigation services and authorize Chief Meek to sign. On vote, **Motion**
41 **Carried 9/0.**
42

43 **G. Interlocal with City of Monroe for Fire Prevention / Fire Investigation Services**
44

45 **MOTION:** Commissioner Snyder moved and Commissioner Schaub seconded to approve the Interlocal with
46 City of Monroe for Fire Prevention/Fire Investigation Services and authorize Chief Meek to sign. On Vote,
47 **Motion Carried 9/0.**
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1 **H. City of Monroe Agreement to Transfer Real and Personnel Property (see I for Approval)**

2
3 This agreement has been to the Board before. Chief Silva noted that the lawyer included language that if
4 the building was sold and relocated within the City limits that there would be no expenses owed to the
5 City.
6

7 **I. Amendment to City of Monroe Agreement to Transfer Real and Personal Property to District 7**

8
9 **MOTION:** Commissioner Snyder moved and Commissioner Schaub seconded to approve the City of Monroe
10 Agreement to Transfer Real and Personnel Property to District 7 as well as the amendment.
11

12
13 Commissioner Wells requested clarification if the property was sold and relocated within the City limits, no
14 money would be owed to the City but if it were relocated outside the City limits the City has the rights to
15 34% back.
16

17 On vote, **Motion Carried 9/0**

18
19 **J. Covenant for Station 31 (See K. for approval)**

20
21 **K. Covenant for Station 32**

22
23 **MOTION:** Commissioner Snyder moved and Commissioner Wells seconded to approve both the Covenants
24 for Station 31 and 32. On vote, **Motion Carried 9/0.**
25

26
27 **L. Resolution 2016-16 Closure of District 3 Petty Cash and Advance Travel Fund Accounts**

28
29 **MOTION:** Commissioner Wells moved and Commissioner Willner seconded to approve Resolution 2016-
30 16 Closure of the District 3 Petty Cash and Advance Travel Fund Account. On vote, **Motion Carried 9/0**
31

32
33 **M. Agreement for Special Service Events**

34 Chief Silva noted that the included template was drafted by District 3's lawyer, Rich Davis. He noted that the
35 money is collected up front and if not all of it is spent, it is reimbursed.
36

37
38 **MOTION:** Commissioner Snyder moved and Commissioner Willner seconded to approve the Agreement for
39 Special Events and allow the Chief to sign. On vote, **Motion Carried 9/0**
40

41
42 **N. Board Policy 1-64 Public Meeting Room Use for Station 31**

43
44 **MOTION:** Commissioner Schaub and Commissioner Snyder seconded to approve the Board Policy
45 1-64 Public Meeting Room for Station 31. On vote, **Motion Carried 9/0**
46

47
48 **O. 2016 Budget Amendment**

49 Commissioner Waugh walked through the changes on the 2016 amended budget handed out that night.
50

51
52 **MOTION:** Commissioner Fay moved and Commissioner Wells seconded to approve the 2016 Budget
53 Amendment. On vote, **Motion Carried 9/0**

1 **Joint Commissioner Committee Reports**

2
3 1) **Capital Facilities Committee** (Willner / Palumbo / Snyder):

- 4 - **Fales Rd Project:** Chief Meek gave an update on the 3-phase power that is short by 6 PUD poles
5 for about a cost of about \$50,000 to bring power to the site. He discussed other possible options.
6 **Admin Bldg:** Chief Silva gave an update in regards to the bonds to have the closing and money
7 released by December 28, 2016.
8

9 **P. Other Meetings Attended:**

- 10
11 1) **SNOPAC/SNOCOM** (Waugh): None
12 2) **District 4 Brownouts Meeting:** Chief Meek Updated the Board that they would just do the
13 brownouts vs mutual aid carrying the call load. It was noted that there was no intent to reduce
14 staffing or brownout stations.
15 3) **Sno-Isle Commissioner Meeting:** Commissioner Schwartz reported on the last meeting in Silvana
16 with the speaker Murray Gordon, Everett Fire Chief, who is working on a regional training
17 consortium with Everett Community College wanted to get on board with it. The next meeting
18 should be Lake Stevens District 8 with a speaker Kim LeRoy to speak on suicide prevention.
19

20
21 The next Regular Board Meeting Commissioners Willner, Waugh, Snyder and Wells will be absent. It was noted
22 that if Commissioner Palumbo can't attend the Regular Board meeting will be moved to Tuesday October 25,
23 2016.

24
25 Commissioner Schwartz inquired if taxes would be required to be paid for receiving rents on the building that
26 was just purchased.
27

28 **Q. Executive Session**

29
30 The Commissioners went into Executive Session for twenty five (25) minutes at 8:35 p.m. to discuss the Staff
31 Contract, IAFF and Teamster Merger Impacts per RCA 42.30.140 (4) (a). Thirty (30) extra minutes were
32 requested.
33

34 Regular session resumed at 9:30 p.m. with the following action:

35 **MOTION:** Commissioner Woolery moved and Commissioner Inman seconded to approve the Staff Contract
36 Template for Employment that Human Resources can use. On vote, **Motion Carried 9/0**
37

38
39 **MOTION:** Commissioner Snyder moved and Commissioner Willner seconded to approve the IAFF Merger
40 Impacts. On vote, **Motion Carried 9/0**
41

42 **MOTION:** Commissioner Schaub moved and Commissioner Inman seconded to approve the LOU Teamster
43 Merger Impacts. On vote, **Motion Carried 9/0**
44

45
46 The meeting was adjourned at 9:35 pm by Commissioner Waugh.

47 **Snohomish County Fire District #7**

48 

49
50
51 Camille Tabor
52 Secretary of the Board
53