

**Summary Minutes of the Regular Board Meeting
August 11, 2016**

Commissioner Snyder called the meeting of the Board of Fire Commissioners to order at 1900 hours. Commissioners Inman, Palumbo, Schaub, Schwartz, Snyder, Wells, Woolery, and Willner were present. Commissioners Waugh and Fay were absent with prior notice.

GENERAL PUBLIC COMMENT

None

UNION COMMENT

Michael McConnell congratulated all groups for their efforts in the successful vote on the merge.

CHIEF'S REPORT

Chief Silva briefly discussed items from the Chief's Report. (See Board Packet for more details).

Commissioner Willner requested to see the purchase and sales agreement on the DSHS Building being purchased.

Commissioner Snyder noted the following items to be added:

District 3 Business:

- Action: Purchase of a new treadmill
- Action: Approval of the Battalion Chief Eligibility list

Joint Board Business:

- Other Business: New District 7 patch choices

DISTRICT 3 REGULAR BUSINESS

A. Consent Agenda Items:

1) The following vouchers were submitted for approval:

- a) MFD General Fund #1608038-1608078; (\$37,694.10)
- b) MFD General Fund #1608079-1608085; (\$11,810.33) - new
- c) ECFSS General Fund #1608032-1608053; (\$27,806.04)
- d) ECFSS General Fund #1608054-1608068; (\$10,044.18) - new
- e) MFD Healthcare Fund #1608004-1608005; (\$38,213.41)
- f) MFD Healthcare Fund #1608006; (\$32,717.25) - new

MOTION: Commissioner Schwartz moved and Commissioner Woolery seconded to approve the consent agenda including the new vouchers presented that evening. On vote, **Motion Carried 5/0**

B. Action Items:

1) Purchase of a new treadmill:

Chief Silva explained to the Board that the City, Police and Fire of Monroe all share the Wellness Center. One of the treadmills needs expensive repair and the recommendation is to purchase a new one.

MOTION: Commissioner Woolery moved and Commissioner Schwartz seconded to approve spending up to \$2,000 on a new treadmill from the Capital Fund. On vote, **Motion Carried 5/0**

2) Approve the District 3 Battalion Chief Eligibility List:

1 Battalion Chief testing was performed on this day in which resulted in the list handed out at the Board. Chief
2 Silva explained there would be a Chiefs interview on the 22nd, the selected Battalion Chief will be announced
3 on the 23rd in preparation of the merger October 1st and the crews will pick their 4th platoon on the 24th. This list
4 will only be good until September 30th, 2016 and all new lists will be made in 2017. The list reading from the
5 top down is Brian Hyatt, Kevin Sullivan, and Mike Hill.

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7 **MOTION:** Commissioner Woolery moved and Commissioner Wells seconded to approve the District 3
8 Battalion Chief eligibility list effective through September 30, 2016. On vote, **Motion Carried 5/0**

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10 **B. Discussion Items:**

- 11 1) Merger Resolution: 2016-9: No discussion. There cannot be action on this resolution until the election
12 is certified.

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14 **DISTRICT 7 REGULAR BUSINESS**

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16 **A. Consent Agenda Items:**

17 ***Financial Report:***

- 18 • The August 15, 2016 regular pay was submitted in the amount of \$451,739.19.
19 • Vouchers #0894-16 through #0959-16 in the amount of \$399,753.01 were submitted.

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21 **MOTION:** Commissioner Palumbo moved and Commissioner Schaub seconded to approve the consent agenda
22 items as presented. On vote, **Motion Carried 3/0**

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24 **B. Discussion Items:**

- 25 1) *Merger Resolution: 2016-12: No discussion*

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27 **JOINT MEETING AGENDA**

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29 **A. Approval of Minutes**

- 30 1) *Approve Regular Joint Meeting Minutes of July 28, 2016*

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33 **MOTION:** Commissioner Schaub moved and Commissioner Willner seconded to approve the regular joint
34 meeting minutes of July 28, 2016. On vote, **Motion Carried 8/0**

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36 Page 3 Line 38-39, Commissioner Schwartz requested to remove the word "Directors" from the Sno-Isle
37 Directors Meeting as it was just a regular Sno-Isle meeting.

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40 **B. Merger Update**

- 41 1) *Merger Process & Timeline:* Craig Clinton gave a brief update.
42 Commissioner Snyder requested that all District 3 Commissioners begin to review all District 7
43 policies. Chief Silva had books containing all the policies to hand out at the meeting.

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46 **C. Joint Commissioner Committee Reports**

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48 1) **Joint Fire Board with Mill Creek** (Palumbo / Fay / Woolery): NA
49 2) **Finance Committee** (Waugh / Wells / Palumbo): NA
50 3) **Strategic Communications Committee** (Waugh / Palumbo / Snyder / Wells): NA
51 4) **Policy Committee** (Woolery / Willner / Schaub): NA
52 5) **Safety Committee** (Fay / Schaub / Inman): NA
53 6) **Risk Management** (Willner / Schaub): Coming up August 23rd.

- 1) **Training Committee** (Fay / Palumbo): NA
- 2) **IAFF Labor Negotiations** (Waugh / Fay): NA
- 3) **Capital Facilities Committee** (Willner / Palumbo / Snyder):
 - 4) **Fales Rd Project:** Commissioner Willner noted that it will take 5 months from now for the conditional use permit and anticipating 10 additional months from the time permits obtained. Chief Guptill updated the Board on further details regarding Building Permit, excavation, SEPA – forestry practice license due to the trees on the property, and drainage vault.
 - 5) **District Administration Building:** NA

D. Other Meetings Attended:

- 1) **SNOPAC/SNOCOM** (Waugh): NA
- 2) **Regional Coordination:** NA
- 3) **Leadership Meeting (Fay / Willner):** Upcoming meeting October 5, 2016 @ ST 31 @ 9:00 am. Commissioner Willner noted that she went to the meeting and that it was very interesting with some great questions being just 2 days after the merger vote.
- 4) **Sno-Isle Commissioner Meeting:** Next meeting will be September 1, 2016 @ North County Fire & Rescue. The new chief will speak on HR.

E. Other Business:

Chief Silva noted that there will be bargaining with the Firefighter Union on the impacts of the merger and the meeting is set for August 23rd at 1pm at Station 71. Staff wants to know if a District 3 Commissioner would like to sit in on that. Commissioner Snyder stated he would try to attend.

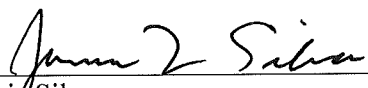
Chief Silva presented three District 7 patch choices to the Board and asked for their input. Discussion took place surrounding the plan for rigs, helmets etc. It was noted that uniform rebranding will be the first phase and the equipment & vehicles will be the second phase.

Heather noted that August 27 is the Fair Days Parade at 11am and encouraged the Commissioners to attend the parade and to show up at 10:15am at Station 31. Bracelets will also be handed out to announce the new District.

Heather also invited the Commissioners to the upcoming Open Houses:
 October 9 Station 71 Open House from 12-4pm
 October 15 Station 31 Open House 10-2


The meeting was adjourned at 7:31 by Commissioner Snyder.

Snohomish County Fire District #3



 Jamie Silva
 CFC/District Secretary

Snohomish County Fire District #7



 Camille Tabor
 Secretary of the Board