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**Summary Minutes of the Regular Board Meeting  
July 28, 2016**

Commissioner Waugh called the meeting of the Board of Fire Commissioners to order at 1900 hours. Commissioners Fay, Inman, Palumbo, Schaub, Schwartz, Snyder, Waugh, Wells, Woolery, and Willner were present.

**GENERAL PUBLIC COMMENT**

None

**UNION COMMENT**

None

**FINANCIAL EXECUTIVE SUMMARY – BILL CUSHMAN**

Bill Cushman conducted a presentation in order to reflect the control the Board has over the available balance. He stated the balance is arbitrary and can be manipulated based on the purchases and decisions the Board chooses to proceed with.

Commissioner Schaub commented that he appreciated the model and wished the District had it in their possession. Cushman stated he is in the process of putting together a model that with training the District could have in their possession and utilize as needed, without his guidance.

Commissioner Schwartz questioned the summary of the assumptions noting that the District gains more revenue each year based on property taxes, however the overall available balance goes down. Cushman gave a brief explanation that property taxes were assumed at a 1% increase, however labor is assumed at a 4% increase creating a deficit. Additionally, Cushman mentioned that the overall cost of labor is the District's largest expense each year. Commissioner Schwartz commented that once the District's merge the labor expense will increase even more due to the comparable Districts being much larger.

**DISTRICT 3 REGULAR BUSINESS**

***A. Consent Agenda Items:***

- 1) The following vouchers were submitted for approval:
  - a) MFD General Fund #1608001-1608029; (\$36,146.40)
  - b) MFD General Fund #1608030-1608037; (\$20,656.18) - new
  - c) ECFSS General Fund #1608001-1608014; (\$9,117.53)
  - d) ECFSS General Fund #1608015-1608031; (\$11,461.98) - new
  - e) MFD Healthcare Fund #1608001; (\$381.92)
  - f) MFD Healthcare Fund #1608002-1608003; (\$55,952.26) - new

**MOTION:** Commissioner Schwartz moved and Commissioner Woolery seconded to approve the consent agenda including the new vouchers presented that evening. On vote, **Motion Carried 5/0**

**DISTRICT 7 REGULAR BUSINESS**

***A. Consent Agenda Items:***

***Financial Report:***

- The July 31, 2016 regular pay was submitted in the amount of \$646,405.86.
- Vouchers #0848-16 through #0893-16 in the amount of \$164,245.08 were submitted.

1 **MOTION:** Commissioner Fay moved and Commissioner Schaub seconded to approve the consent agenda items  
2 as presented. On vote, **Motion Carried 5/0**

3  
4 **B. Discussion Items:**

5 1) ***Benevolent Fund Quarterly Report***

6 Chief Meek gave a brief description of the fund and its purpose.  
7

8 **C. Action Items:**

9 1) ***Resolution 2016-10 – Employee Deferred Comp – Ameritrade Plan***

10 Commissioner Inman questioned whether the new Deferred Comp plans would go into effect  
11 even if the vote to merge was unsuccessful. Commissioner Waugh confirmed these are new  
12 Deferred Comp plans that District 7 will be offering their employees with or without a merge  
13 with District 3.  
14

15 **MOTION:** Commissioner Schaub moved and Commissioner Willner seconded to approve Resolution  
16 2016-10 Employee Deferred Comp – Ameritrade Plan. On vote, **Motion Carried 5/0**

17  
18 2) ***Resolution 2016-11 – Employee Deferred Comp – DRS***

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20 **MOTION:** Commissioner Palumbo moved and Commissioner Schaub seconded to approve and authorize  
21 the Chairman of the Board to sign Resolution 2016-11 Employee Deferred Comp – DRS. On vote, **Motion**  
22 **Carried 5/0**  
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24

25 **JOINT MEETING AGENDA**

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27 **A. Approval of Minutes**

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29 1) ***Approve Regular Joint Meeting Minutes of July 14, 2016***

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31 **MOTION:** Commissioner Palumbo moved and Commissioner Fay seconded to approve the regular joint  
32 meeting minutes of July 14, 2016. On vote, **Motion Carried 10/0**  
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34

35 **B. Merger Update**

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37 1) ***Merger Process & Timeline:*** None

38  
39 **C. Chiefs Report**

- 40 - He briefly discussed items from the Chief's Report. (See Board Packet for more details).  
41 - PIO Heather Chadwick presented the National Night Out locations and requested volunteers to help with  
42 this event on August 2, 2016. As well as noting volunteers would be needed for the Fair Day's Parade  
43 on August 27, 2016.  
44 - Chief Meek noted that he plans to move the Chief's Report directly behind the agenda for future board  
45 packets.  
46  
47

48 **D. Joint Commissioner Committee Reports**

49  
50 1) **Joint Fire Board with Mill Creek** (Palumbo / Fay / Woolery):

51 Commissioner Fay is drafting a letter to Mill Creek to start communicating about the  
52 negotiations of their contract.  
53

1 2) **Finance Committee** (Waugh / Wells / Palumbo): Commissioner Waugh mentioned that Camille did a  
2 wonderful job summarizing and presenting the quarterly reports for each District. This was also  
3 mentioned by Chief Meek in the Chief's Report.

4 **District 3 – Second Quarter Report**

5 **District 7 – Second Quarter Report**

6 3) **Strategic Communications Committee** (Waugh / Palumbo / Snyder / Wells):

7 The Board thanked the IAFF for their efforts in posting signage for the ballot measures. Chief Meek  
8 commented that there has been inaccurate and negative information being posted on public forums and  
9 encouraged citizens to contact the District directly with any questions or concerns.

10 4) **Policy Committee** (Woolery / Willner / Schaub): None

11 5) **Safety Committee** (Fay / Schaub / Inman): Commissioner Schaub has been working with the Safety  
12 Committee and made a recommendation to purchase additional flash hoods to keep on the West and  
13 East Battalions as inventory. He commented that he appreciated the progressive approach that is being  
14 taken by the Safety Committee.

15 6) **Risk Management** (Willner / Schaub): None

16 7) **SR 522 Improvement Committee** (Palumbo / Woolery): Palumbo suggested removing this from future  
17 agendas.

18 8) **Training Committee** (Fay / Palumbo): None

19 9) **IAFF Labor Negotiations – BC Contract** (Waugh / Fay): Deferred to the Executive Session.

20 10) **Capital Facilities Committee** (Willner / Palumbo / Snyder):

21 - **Fales Rd Project**: Chief Meek notified the Board that we are expecting the traffic study in the  
22 middle of August from Gibson Traffic Consultants.

23 - **Station 72 Bay Extension**: Deferred to the Executive Session.

24 - **Station 71 Administration Building**: Deferred to the Executive Session.

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27 **E. Other Meetings Attended:**

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29 1) **SNOPAC/SNOCOM** (Waugh): Commissioner Waugh attended the meeting.

30  
31 2) **Regional Coordination**: Commissioner Fay went on the Snohawk 10 to Camp Blaze where  
32 Firefighter Hanna is training and has been praised for her efforts.

33  
34 3) **Leadership Meeting (Fay / Schaub)**: August 3, 2016 @ ST 71. Commissioner Willner and  
35 Commissioner Wells will attend in place of Commissioner Fay.

36  
37 4) **Sno-Isle Commissioner Meeting**: Commissioner Schwartz and Commissioner Fay attended the  
38 Sno-Isle meeting last week. Commissioner Fay commented that Kurt Mills from SNOPAC  
39 presented an interesting report of problems that have happened with New World and noted that  
40 New World has been proactive in resolving these issues. Commissioner Willner questioned  
41 whether the County Council's intent is to put banning fireworks on the ballot in the future, which  
42 was affirmed by Chief Meek. Commissioner Schwartz noted there will be no Sno-Isle  
43 Commissioner Meeting in August.

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46 **F. Other Business:**

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49 **G. Executive Session**

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51 District 3 and District 7 Commissioners went into Executive Session for twenty five (25) minutes to discuss the  
52 Battalion Chief Labor Contract per RCW 42.30.140 (4) (a), Fire Station 72 Construction Contract per RCW  
53

1 42.30.110 (1) (b) and Administration Building Purchase Offer per RCW 42.30.110 (1) (b) at 8:07pm. At the end  
2 of the twenty five (25) minutes they requested two (2) additional minutes.

3  
4 Regular Session resumed at 8:34 p.m. with the following action:

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6 **MOTION:** Commissioner Willner moved and Commissioner Fay seconded to approve the Battalion Chief  
7 Labor Contract as presented. On vote, **Motion Carried 5/0.**

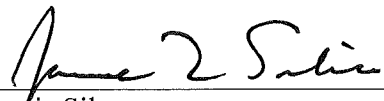
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9 **MOTION:** Commissioner Palumbo moved and Commissioner Schaub seconded to reject the ST 72 bid for  
10 construction as presented and for the Board to discuss their plans for ST 72 at a future date. On vote, **Motion**  
11 **Carried 5/0.**

12  
13 **MOTION:** Commissioner Snyder moved and Commissioner Wells seconded to approve the purchase contract  
14 for the Administration Building and authorized the Chief to sign the documents and review the long term lease  
15 agreements. On vote, **Motion Carried 9/1. Commissioner Schwartz abstained.**

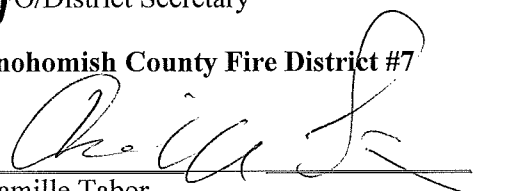
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17 Commissioner Waugh, Commissioner Fay and possibly Commissioner Schwartz noted they will not be present  
18 at the following board meeting on August 11, 2016.

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20 The meeting was adjourned at 8:39 by Commissioner Waugh.

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23 **Snohomish County Fire District #3**

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27 Jamie Silva  
28 CFO/District Secretary

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30 **Snohomish County Fire District #7**

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34 Camille Tabor  
35 Secretary of the Board  
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