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**Summary Minutes of the Regular Board Meeting
June 23, 2016**

Commissioner Waugh called the meeting of the Board of Fire Commissioners to order at 1900 hours. Commissioners Fay, Inman, Palumbo, Schaub, Schwartz, Waugh, Woolery, Willner were present. Commissioners Snyder and Wells were not present.

GENERAL PUBLIC COMMENT

None

UNION COMMENT

A. IAFF Local 2781:

Michael McConnell updated the board on some of the recent union efforts.

- They have been working with the administration in preparation for wildfire season. A document was developed by the union and run by the administration to allow overtime to be used from either district that spells out the order of operations for wildland mobilizations.
- A formal request was given to executive staff that begins to discuss the impacts of the merger and the Union looks forward to sitting down and beginning that process.
- The union also looks forward with hearing from the district regarding the training captain position.

LIZ LOOMIS – CONTRACT BUSINESS UPDATE

Liz updated the board on the two public education projects for Districts 7 and 3 involving two ballot measures.

Fire District 7's request for an EMS lid lift of \$.06 per \$1,000 which would restore funding for Fire District 7's EMS program to the previously voter approved amount of \$.50 per \$1,000 of assessed property value. They have reached out to the community via newsletter, website, regular news releases and social media accounts on Facebook and Twitter. A postcard mailing will be going out regarding the EMS lid lift to all households closer to the election date. All materials have been posted to District 7's website as well. It was noted that Chief Meek is a rock star and loved by his community.

The second ballot measure is the merger of Fire District 3 with Fire District 7. A significant amount of time has been spent on educating both communities. The two primary benefits to the messages are that it would reduce property taxes for property owners in Fire District 3 while having no impact on the taxes paid by property owners in Fire District 7. Secondly it would improve the emergency service capabilities of both agencies. There have been regular news releases, website updates, we held several public meetings, regular social media updates, and will be mailing an FAQ postcard to all households of Fire District 3. They also will be holding three community meetings with both fire chiefs in July to answer questions with face to face interaction.

Chief Silva was noted as a critical help in the project with immediate responsiveness as well as a great leader on this issue both through interactions and involvement to share the message about lower taxes and improved service.

They has been able to help out the fire districts in some other projects as part of the strategic communications contract. They have coordinated the public outreach for the Fales Road station. They also helped District 7 work with other fire districts in the county, the Snohomish County Council and the Sheriff's Office to develop language on the sales tax initiative to fund public safety.

HEATHER CHADWICK - PUBLIC INFORMATION & EDUCATION UPDATE

Heather Chadwick presented a thorough Public Information & Education update and changes made from the plan presented to the Board in January.

1 **DISTRICT 3 REGULAR BUSINESS**

2
3 **A. Consent Agenda Items:**

- 4 1) The following vouchers were submitted for approval:
5 a) MFD General Fund #1606050-1606072; (\$12,732.09)
6 b) MFD General Fund #1606073-1606089; (\$16,722.84) - new
7 c) ECFSS General Fund #1606027-1606046; (\$7,421.05)
8 d) ECFSS General Fund #1606047-1606049; (\$693.62) - new
9 e) MFD Healthcare Fund #1606003-1606003; (\$25,350.75)
10
11 2) MFD Payroll – June; (\$604,746.47)
12 3) ECFSS Payroll – June; (\$72,899.12)

13
14 **MOTION:** Commissioner Inman moved and Commissioner Schwartz seconded to approve the consent agenda
15 including the new vouchers presented that evening.

16
17 Commissioner Schwartz noted that the mileage on a business trip is to be calculated from Station 31 and not
18 elsewhere such as place of residence.

19
20 On vote, **Motion Carried 3/0**

21
22 **B. Discussion Items:**

23 1) Resolution 2016-6 Emergency Vehicle Transport Fees
24 This resolution raises the fee from the current 2010 rate for ALS and BLS transports to a new rate of
25 \$575 per transport for BLS, \$850 per transport for ALS 1, \$950 per transport for ALS 2, \$16 per mile
26 and adjusted annually based on the CPI for Seattle-Tacoma.

27
28 Commissioner Schwartz inquired as to the mileage increase of \$12.75 to \$16 per mile and wanted to
29 know how long ago it has been since the mileage had been raised and how the raise was justified. Chief
30 Silva noted that it was a long time ago. These rates were chosen by looking at the rate that other
31 Snohomish County districts charge and then averaged them out.

32
33 Commissioner Inman asked what the difference was between ALS 1 and ALS 2. Chief Silva and MSO
34 Troy Smith noted that ALS 2 was a difference between a combination of three medication
35 administrations or skill: I/O, Intubation, Chest decompression etc. ALS 2 is the most acute and very
36 small percentage of the calls.

37
38 **MOTION:** Commissioner Inman moved and Commissioner Schwartz seconded to move this discussion to an
39 action item. On vote, **Motion Carried 3/0**

40
41 **MOTION:** Commissioner Inman moved and Commissioner Schwartz seconded approve Resolution 2016-6
42 Emergency Vehicle Transport Fees. On vote, **Motion Carried 3/0**

43
44 **DISTRICT 7 REGULAR BUSINESS**

45
46 **A. Consent Agenda Items:**

47 **Financial Report:**

- 48 • The June 30, 2016 regular pay was submitted in the amount of \$903,576.71.
49 • Vouchers #0715-16 through #0758-16 in the amount of \$93,797.54 were submitted.

50
51 **MOTION:** Commissioner Willner moved and Commissioner Schaub seconded to approve the consent agenda
52 items as presented. On vote, **Motion Carried 5/0**

1 **B. Discussion Items:**

2 1) Resolution 2016-8 Emergency Vehicle Transport Fees:

3
4 It was noted that the same changes occurred as District 3 above.

5
6 **MOTION:** Commissioner Fay moved and Commissioner Palumbo seconded to move this discussion to an
7 action item. On vote, **Motion Carried 5/0**

8
9 **MOTION:** Commissioner Willner moved and Commissioner Schaub seconded to approve Resolution 2016-8
10 Emergency Vehicle Transport Fees. On vote, **Motion Carried 5/0**

11
12 It was noted that the last time District 7 raised these rates was 2011.

13 **JOINT MEETING AGENDA**

14 **A. Approval of Minutes**

15
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17
18 2) **Approve Regular Joint Meeting Minutes of June 9, 2016**

19
20 Commissioner Inman moved and Commissioner Woolery seconded to approve the regular joint meeting
21 minutes of June 9, 2016.

22
23 Commissioner Schwartz requested the following changes to the minutes:

- 24 - Page 1 Section B. Merger Update: He requested to add that Commissioner Schwartz asked to attend all
25 three public meetings.
26 - C. Chiefs Report, Line 48: Strike "even"
27 - C. Chiefs Report, Line 49: "reduces" should read "reduced"
28 - Page 2 Section A Line 36: Commissioner Schwartz noted that "mileage is to be claimed only if you
29 traveled over 100 miles but needs to read "up to 100 miles..." and any mileage over 100 miles a
30 commissioner can't claim. Commissioner Schwartz requested that the District 3 board revisit this policy
31 for fairness.
32

33 On vote, **Motion Carried 7/1.** Palumbo abstained due to his absence at that meeting.

34
35 **B. Merger Update**

36
37 1) **Merger Process & Timeline:** Chief Clinton noted no new activity.

38
39 **C. Chiefs Report**

- 40
41 - Chief Meek wanted to note that the arbitration for the Acting Battalion Chief pay has been tentatively
42 set to October 28, 2016. It is expected to be a one day or less hearing.
43 - Chief Silva and Meek attended the Mill Creek and Monroe Rotary meetings where they presented their
44 PowerPoint programs where there were some good questions and lively discussions. These meetings
45 were well attended.
46 - The District has been conducting Chief Interviews for the company officer position for District 3 in
47 preparation of the merger and the four platoon system, final background investigations were being made
48 and hopes to make announcements by the end of next week.
49 - The District 7 website has been changed to a .org website now. The old .com site will work and forward
50 to the new site.
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53 **D. Joint Commissioner Committee Reports**

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Commissioner Waugh noted on District 3's agenda next meeting to discuss the policy on mileage.

The meeting was adjourned at 7:58 by Commissioner Waugh.

Snohomish County Fire District #3



Jamie Silva
CFO/District Secretary

Snohomish County Fire District #7



Camille Tabor
Secretary of the Board