

**Summary Minutes of the Regular Board Meeting  
June 9, 2016**

Commissioner Snyder called the meeting of the Board of Fire Commissioners to order at 1900 hours. Commissioners Fay, Inman, Schaub, Schwartz, Snyder, Wells, Woolery, and Willner were present. Commissioners Palumbo and Waugh were not in attendance.

**GENERAL PUBLIC COMMENT**

None

**UNION COMMENT**

None

**JOINT MEETING AGENDA**

***A. Approval of Minutes***

***1) Approve Regular Joint Meeting Minutes of May 26, 2016***

Commissioner Schwartz noted some corrections to the minutes: on page 1 line 8, “there” needs to read “the” and on line 35, “is” needs to read “are” and line 45 “DNS” needs to be changed to “DNR”.

Commissioner Schaub moved and Commissioner Willner seconded to approve the regular joint meeting minutes of May 26, 2016.

On vote, **Motion Carried 8/0**

***B. Merger Update***

***1) Merger Process & Timeline:*** Chief Silva informed the board that they have scheduled three public meetings. One of them will be held July 13 7:30pm at the Tualco Grange, another July 18<sup>th</sup> 8am at the Station 31’s Board Room and July 19<sup>th</sup> 12pm will be at Station 31’s Board Room. Liz Loomis recommended that one or two commissioners attend these meetings if possible to have presence and not to make it a quorum. Woolery noted he could attend on the July 13<sup>th</sup> meeting and Commissioner Schwartz was able to attend all three public meetings.

***C. Chiefs Report***

- Chief Meek gave kudos to Fil Norris who was off duty passing by the 59er Diner when it caught on fire and assisted the crews in fighting the fire.
- Chief Meek thanked those from District 3 who attended the most recent retirement party the district held.
- He informed the board of the recent Labor & Industries investigation following an EMS call exposure. The term “splash” was a trigger word in the report that caused an internal audit inspection that found the employee did not follow policy. While inspecting they noticed the eye wash station was not up to scale. The fines levied against District 7 for exposure and eye wash station was a total of \$5,400. The Safety Committee met and recommended to pay the fines. The District attorney commented that the appeal process would cost more money than the fines would which may or may not get them reduced and recommended to pay the fine and move on. The board agreed to pay the fine.

1 **D. Joint Commissioner Committee Reports**

- 2
- 3 1) **Strategic Communication Committee** (Waugh/Palumbo/Sndyer/Wells): Chief Silva briefed on the
- 4 three meetings above. It was noted that Commissioners Wells and Woolery plan to attend the July 13<sup>th</sup>
- 5 meeting. Commissioner Fay noted he would attend on the 19<sup>th</sup>. Chief Meek noted that Liz Loomis plans
- 6 to attend the next meeting to provide an update on contract services and the communications plan.
- 7 2) **Safety Committee** (Fay/Schaub/Inman): Commissioner Schaub briefly spoke on the L&I fines that
- 8 were reduced. He further addressed the reason for the eye wash stations. Commissioner Fay brought up
- 9 the issue with assisting law enforcement where other fire districts have recently used water to encourage
- 10 someone out of a tree. Eric Andrews noted that a District memo did recently go out to all with the stand
- 11 on this type of action and that it was not to be pursued and if there were any question at all in a call to
- 12 report it to their battalion chief.
- 13 3) **IAFF Labor Negotiations – BC Contract** (Waugh/Fay): Chief Meek reported that they hope to set a
- 14 final meeting soon with the union president to hopefully finalize the negotiations.
- 15 4) **Capital Facilities Committee** (Willner/Palumbo/Sndyer):
- 16 ○ **Fales Road:** They are finalizing some of the drawings, producing a Gantz chart that should be
- 17 available soon, and engaged at wetlands study group. The project is rolling along and is active.
- 18 ○ **Station 72 Bay Extension:** They District did bid on that, the first bid advertisement was posted
- 19 June 8<sup>th</sup>, then next one will be posted two weeks later with bid openings expected on July 6 at
- 20 2:15 at Clearview headquarters.
- 21
- 22

23 **E. Other Meetings Attended:**

- 24 1) Nothing to report

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27 **DISTRICT 3 REGULAR BUSINESS**

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29 **A. Consent Agenda Items:**

- 30 1) The following vouchers were submitted for approval:
- 31 a) MFD General Fund #1606001-1606039; (\$43,041.13)
- 32 b) MFD General Fund #1606040-1606049; (\$5,482.65) - new
- 33 c) ECFSS General Fund #1606001-1606016; (\$16,762.64)
- 34 d) ECFSS General Fund #1606017-1606026; (\$10,997.90) – new
- 35 e) MFD Healthcare Fund #1606001-1606002; (\$66,465.80)
- 36
- 37

38 It was noted by Commissioner Schwartz that commissioner mileage was to be claimed only if a commissioner

39 traveled up to 100 miles and there was no department vehicle available.

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41 **MOTION:** Commissioner Woolery moved and Commissioner Inman seconded to approve the consent agenda

42 including the new vouchers presented that evening. On vote, **Motion Carried 5/0**

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44 **B. Action Items:**

- 45 1) Service Agreement with Evergreen State Fair:

46 Chief Silva noted that the language in red was what changed in the agreement and the price went up by 4.3% to

47 cover the COLA expenses.

48

49 Commissioner Schwartz commented that on Page 2 #5. Compensation, B was stricken but then E. comments on

50 B and needs to be corrected in the agreement.

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53 **MOTION:** Commissioner Wells moved and Commissioner Inman seconded to approve the service agreement

with Evergreen State Fair. On vote, **Motion Carried 5/0**

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3 **DISTRICT 7 REGULAR BUSINESS**  
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5 **A. Consent Agenda Items:**

- 6 1) Board for Volunteer Firefighters  
7 2) Financial Report:  
8 • The June 15, 2016 regular pay was submitted in the amount of \$443,693.66.  
9 • Vouchers #0647-16 through #0714-16 in the amount of \$297,233.12 were submitted.

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11 **MOTION:** Commissioner Schaub moved and Commissioner Willner seconded to approve the consent agenda  
12 items as presented. On vote, **Motion Carried 3/0**  
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14 **B. Discussion Items:**

- 15 1) Standards of Cover / Final Report: Chief Meek noted that the District will work with staff. A copy  
16 by request was sent to Gene Grieve and to set a meeting to answer any questions he may have with  
17 it. It was noted that the link has not been posted to the website yet and that he has a hard copy for  
18 all the commissioners.  
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20 **C. Other Business:**

21 Bill Cushman, Camille Tabor, and Chief Silva met and will have an executive summary of the merger forecasting  
22 model hopefully next week.  
23

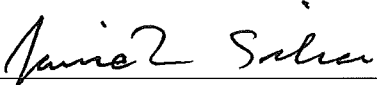
24 **EXECUTIVE SESSION**

25 At 7:34 the Board went into executive session for twenty (20) minutes to discuss a Real Estate Purchase (RCW  
26 42.30.110(1)(b)) and a District 7 Personnel Issue (RCW 42.30.110(1)(g))  
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28 Regular Session resumed at 7:54 with no action taken.  
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30 The meeting was adjourned at 7:55 by Commissioner Snyder.  
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32 **Snohomish County Fire District #3**

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36 Jamie Silva  
37 CFO/District Secretary  
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39 **Snohomish County Fire District #7**

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43 Camille Tabor  
44 Secretary of the Board  
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